

## **CINDERFORD TOWN COUNCIL**

Minutes of the Annual General Meeting of Cinderford Town Council held at The Council Chamber, Cinderford on Tuesday, 10th May 2016 commencing at 7.00 p.m.

### **PRESENT**

COUNCILLORS; Mrs K. Brown, M.M. Coborn, T. R. Holder, A. Knight, Mrs E.D. Martin, G.L. Morgan, Mrs L.I. Sterry, R. Sterry, M.D. Turner, Ms K. Wynn.

APOLOGIES for Absence were received from Cllr. Mrs J. Johnson.

DECLARATION OF INTEREST: None.

### **1. ELECTION OF CHAIRMAN.**

In the absence of the Chairman the Deputy Chair, Cllr Mrs Sterry called for the nominations for Chairman for the forthcoming year, and it was

RESOLVED Cllr. Mrs L.I. Sterry be elected  
as Chair for the ensuing year.

### **2. ELECTION OF MAYOR.**

The Chair called for nominations for the Mayor for the forthcoming year and it was

RESOLVED Cllr. M. Coborn be elected  
as Mayor for the ensuing year.

### **3. ELECTION OF DEPUTY CHAIRMAN/MAYOR.**

The Chair then called for nominations for Deputy Chairman/Mayor.

RESOLVED Cllr. A. Knight be elected  
as Deputy Chair/Mayor for the ensuing year.

### **4. PRESENTATION - HEALTH & CARE SERVICES FOR THE FoD.**

The Chair then welcomed Caroline Smith and Becky Parish from Gloucestershire Clinical Commissioning Group to give their presentation on Health and Care Services Review for the Forest of Dean and how to achieve 'joined up' care which was covered by the following various headings;

- Challenges for the Forest of Dean
- Priorities for the Forest of Dean
- Review of Community Services
- Why Change
- What is planned
- Working with local people to develop options
- Have Your Say - [www.gloucestershireccg.nhs.uk/ForestHealth-YourSay](http://www.gloucestershireccg.nhs.uk/ForestHealth-YourSay)

They regularly met with the Forest Locality Reference Group, who included Cllr Carole Allaway-Martin, Cllr Terry Hale, GP Practices, FVAF and the League of Friends from both Community Hospitals.

The results of the review would be fed into the next stage of formal consultation, which would be a 12 week period, September-December 2016, following which, they would expect to sign off around March 2017. They would look at need first, but options would need to be affordable, but they were currently looking at costs etc, and funding availability. They expected the consultation to look at the locality of local hospitals, on an options basis.

encourage people to take part. It was suggested that perhaps they could come back to Town Council when the next stage of consultation commenced.

The Chair thanked them both for attending the Meeting, which they then left at 7.50 p.m.

## **5. MINUTES.**

The Minutes of the Meeting held on the 12th April 2016, having been circulated were confirmed and signed as a correct record.

## **6. MATTERS ARISING FROM THE MINUTES.**

- (a) Cinderford Leisure Centre. (Minute 189)

FODDC was still in negotiation, but they had confirmed that things were looking more promising. The Clerk had received complaints regarding maintenance issues at the pool, and subsequently had been in contact with FODDC to ensure the issues were addressed, and that general maintenance be dealt with more quickly. Noted.

## **7. MINUTES.**

The Minutes of the Annual Parish Meeting held on the 26th April 2016, having been circulated were confirmed and signed as a correct record.

## **8. MATTERS ARISING FROM THE MINUTES.**

- (a) Questions from the public. (Minute 4).

With regard to the vehicles parking on footpaths, the Clerk had raised this with Highways, who would be raising it with Civil Enforcement and Police.

The Clerk had contacted the Street Warden regarding the waste bins being left out every day, who would be sending out letters that the bins must be moved from the footpath.

## **9. APPOINTMENT OF COMMITTEES FOR CIVIC YEAR 2016/17.**

RESOLVED the under mentioned Members be appointed on the following Committees (each committee to select it's own Chairman for the ensuing year).

**Events** - Mrs L. Bent, M. Coborn, T.R. Holder, A. Knight, Mrs E.D. Martin, G.L. Morgan, Mrs L.I. Sterry, R.A. Sterry, M. Turner, L.S. Wilce, C. Witham.

**Playing Fields** - Mrs L. Bent, M. Coborn, T.R. Holder, Mrs J. Johnson, A. Knight, Mrs E.D. Martin, G.L. Morgan, R.A. Sterry, M. Turner, L.S. Wilce, C. Witham.

**Belle Vue Centre** - M. Coborn, T.R. Holder, A. Knight, G.L. Morgan, Mrs L.I. Sterry/Mrs E.D. Martin, M. Turner, L.S. Wilce, C. Witham.

## **10. APPOINTMENT OF COUNCIL REPS. ON OTHER ORGANISATIONS.**

It was noted that Members could not represent the Town Council on any organisation if, they were a Trustee of that organisation, as this would be a conflict of interest. Following discussions it was

RESOLVED the following Members, represent the Town Council on various Boards/Committees and that they report back to Council Meetings, as required.

East Dean Initiative - The Clerk, M. Coborn, T.R. Holder.  
Forest Health Forum - Mrs E.D. Martin, R.A. Sterry, Mrs L. I. Sterry.  
Forest Enterprise - G.L. Morgan, Mrs L.I. Sterry, (T.R. Holder as deputy rep)  
LAG - M. Coborn, Mrs L.I. Sterry.  
Market Towns Forum (County) - M. Coborn.  
Traders Working Group - M. Coborn, T. Holder, A. Knight, L.I. Sterry, M. Turner.  
Town Pride Working Group - Mrs J. Johnson, A. Knight, M. Turner, C. Witham.

#### **11. FoD HEALTH FORUM - SHOWCASE OF VARIOUS ORGANISATIONS .**

The Forest Health Forum invited members to attend an event they were holding at Lydney, Community Centre on 2nd July 2016 to showcase the various organisations that have input in to the health and social care. Attendees include reps from Glos. Hospitals Trust, 2Gether Trust, Council Initiatives, Ambulance Services etc. Noted.

#### **12. HIGHWAYS - ROAD CLOSURE.**

- Notification had been received from Highways concerning various road closures
- A48 High Street Newnham - Broadoak. 29th June - 7th July 2016/09.30 - 16.00 for essential patching works
  - A48 Awre Junction Bullo Newnham. 23rd June - 28th June 2016 - restricted night closure 19.00-07.30 for re-surfacing
  - Stockwell Green (outside 'Oaklands' to junction of Church Road) 19th July - 21st July 2016 - full closure - water supply.

#### **13. CINDERFORD YMCA - DONATION REQUEST.**

The YMCA had written asking for financial help, following a year of ongoing maintenance. Council acknowledged the importance of the YMCA being in the Town, and agreed a donation of £100. be given, but if they struggled to fund any important work in the future, then the Council would look at trying to assist them.

RESOLVED accordingly.

#### **14. PINDERS HUMAN PRODUCTION CIRCUS SHOW - REQUEST TO USE STEAM MILLS.**

A request had been received from Pinders Human Production Circus to use Steam Mills Recreation area for their performance venue in September 2016 and it was

RESOLVED the Human production Circus  
be allowed to use Steam Mills.

#### **15. BT FASTERSHIRE PRESENTATION PRESENTATION.**

An invitation had been received for 2 members to attend a presentation by BT regarding the Fastershire broadband project. BT will be providing an update on the project and an opportunity for representatives to ask questions. The presentation would take place on Wednesday, 25th May 2016 at FODDC 6.30p.m..

RESOLVED Cllrs. M. Turner and C. Witham  
attend (if Chris was available).

#### **16. FODDC - FUNDING FOR PUBLIC DEFIBS.**

FODDC had confirmed that grants of £500. were again available to Town/Parishes to contribute to purchasing a defibrillator. The Clerk had also received an email from

Council should consider providing a defibrillator in a publicly accessible place, as the current ones were not available, 24/7 as they were situated within premises. It was suggested that the Clerk ascertain exactly where all current defibrillators are situated, to assess whether the Council should fund two defibrillators.

Members agreed the Council should definitely provide one defibrillator to be positioned in the Triangle, possibly two, depending on the information obtained by the Clerk, regarding current provision.

RESOLVED accordingly.

**17. GCC - WOODSIDE STREET CAR PARK.**

GCC had decided to sell their car park in Woodside Street, and as FODDC were not in a position to purchase it, the Clerk had contacted GCC to ascertain a price. The Valuer had come back to her with a suggested price of £15,000. plus CTC to pay all legal fees. The Clerk suggested that if Members agreed to consider the purchase, that a price of £10,000. be put forward, plus both Council's to pay their own legal fees.

RESOLVED the Clerk proceed with the offer of £10,000. with each Council to pay its own legal fees, and if accepted, to proceed with the purchase.

**18. APPROVAL OF ACCOUNTS YEAR ENDING 31ST MARCH 2015/INTERNAL AUDITORS REPORT.**

As the Internal Auditor had not completed his part of the audit, the Clerk had been unable to bring the accounts for approval, and suggested that a Special Meeting be held to deal with the item, which would then allow her to send the accounts to the External Auditor, prior to the 3rd June.

RESOLVED accordingly.

**19. PROPOSED ADDITIONAL CAR PARKING/TRAFFIC ALTERATIONS AT YEW TREE BRAKE.**

FODDC had apparently been in consultation with Funeral Directors since February, regarding proposals for an extended car park, together with traffic control measures. Members were concerned that FODDC had not carried out any consultation with the Town Council regarding the proposals, and asked that the Clerk contact them to confirm that they would be consulting the Town Council.

RESOLVED accordingly.

**20. PLANNING APPLICATIONS.**

As Members of the Development Control Committee, Cllrs Mrs E.D. Martin and Mrs L.I. Sterry, did not take part in the vote on any of the following applications.

- (a) 76 Valley Road - Conversion and extension to dwelling to provide 2 dwellings, alterations to existing access and demolition of existing structures. P0415/16/FUL.
- (b) 6 Valley Road - Two story extension to the rear of dwelling. P0389/16/FUL.

4.

- (c) 2 Somerset Road - Two storey side extension incorporating existing single storey element. Replace existing corrugated garage roof with a pitched roof and construction of new vehicular access providing off road parking. P0529/16/FUL.

- (d) The Tennis Courts, Albion Road - Approval of reserved matters for the erection of a detached dwelling with private car garage (amendment to external materials) of outline permission P1421/04/OUT. P0556/16/APP.
- (e) 19B Dockham Road - Erection of a porch to existing dwelling. P0565/16/FUL.
- (f) 56 Victoria Street - Change of use from bed and breakfast back to residential (previously permitted under P0102/08/COU. P0584/16/COU.
- (g) 26 Trinity Way - Alterations and extensions to existing dwelling. Construction of new double garage with office above and demolition of existing garage and shed.

RESOLVED No Objections be made to any of the above applications.

- (h) 12 Wesley Road - Construction of two, one bedroom flats, replacement of part of the existing roof. P0562/16/FUL.

RESOLVED Strong Objections be made to the above application - the proposed mix of residential with the business use was totally unsuitable.

- (i) 1 Victoria Street - Conversion of garage/store room into a one bedroom flat. P0540/16/FUL.

RESOLVED Strong Objections be made to the above application due to lack of natural light, resulting in sub-standard living accommodation.

- (j) Railway Tavern & Flat, Station Street - Conversion and extension of a former public house with flat (Railway Tavern) to create 10 apartments, together with associated works. P0509/16/FUL

RESOLVED the above application be supported.

**Appeal lodged** - Land Adjacent to Rosedene, Mousel Lane - Outline application for the erection of 1 no. 3 bedroomed dwelling together with parking and turning. APP/P1615/W/16/3145081.

**Appeal Decision** - 83A St. Whites Road P0250/15/FUL - Renovation and extension of the existing annex to a three bedroom semi-detached house. Currently the annex and its garden are a dumping ground for waste material and refuse - **Dismissed**.

## **21. ACCOUNTS FOR PAYMENT.**

Members were circulated with the figures for accounts requiring payment and it was;

RESOLVED the accounts and wages totalling the following amounts be paid;  
 BVC/CTC - £14,349.95.  
 BVC - £2,429.70.  
 CTC - £4,680.41.

## **22. DATE OF NEXT MEETING.**

RESOLVED the next Meeting be held on Tuesday, 14th June 2016 at 7 p.m.

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## **23. CINDERFORD ROYAL BRITISH LEGION.**

An invitation had been received for Members to join Cinderford RBL to a Service for the Dedication of their New Standard and the Charging of the New Standard Bearer, at St. Johns Church on Sunday 15th May at 6 p.m. followed by refreshments at the Soldiers and Sailors Club. Noted.

**24. FOREST AUTHORS.**

Cllr. Martin had received an email from Roger Deeks/Jason Griffiths, who were part of a University of Gloucestershire project, funded by the Forest HLF Landscape, to research and promote the Forest's distinctive literary heritage. Recently they had been looking at authors from working class backgrounds, such as Winifred Foley, Joyce Latham, Dennis Potter and Leonard Clark, who had been pioneers of telling their stories. In 1981, Cinderford was officially honouring Leonard Clark's 75th birthday, but now very few young people had even heard of him. The project was now trying to change this, to ensure the legacy of such people was remembered, and one way would be by naming roads and buildings after them. Cllr Mrs Martin had responded by informing them how street naming was decided, and she recommended that they write to all Town/Parish Councils with the details of the project.

The project had been giving three talks about Forest authors during the Spring, which had been well supported, and the last of them would be at Cinderford Library on Tuesday 17th May at 7.30 about Harry Beddington. Noted.

**25. VALLEY ROAD ROUNDABOUT.**

Cllr Mrs Sterry complained about the surfacing of Valley Road, leading up to the roundabout, on the Cinderford side, and asked that the Clerk refer this to Highways. Noted.

**26. CLOSURE.**

The meeting closed at 9.15p.m.