

## **CINDERFORD TOWN COUNCIL**

Minutes of the Meeting of Cinderford Town Council held at The Council Chamber, Cinderford on Tuesday, 14th February 2017 commencing at 7.00 p.m.

### **PRESENT**

COUNCILLORS; Mrs L.I. Sterry (Chair), M.M. Coborn (Mayor), Mrs K. Brown, Mrs E.D. Martin, G.L. Morgan (8.30p.m) R. Pritchard, R. Sterry, M. Turner, C. Witham (via video/audio link), L.S. Wilce.

APOLOGIES for Absence were received from Cllrs. A. Knight (Deputy Chair), Mrs J. Johnson, Mrs K. Wynn.

Cllr. Witham declared an interest in Minute 169 - donation request.

Prior to the commencement of the Meeting, the Clerk informed everyone that a former Member of the Council, David Giddy had sadly passed away, and that she had sent a condolence card to his wife, Jane, from the Town Council. Noted.

### **163. MINUTES.**

The Minutes of the Meeting held on 10th January 2017, having been circulated were confirmed and signed as a correct record.

### **164. MATTERS ARISING FROM THE MINUTES.**

Nothing was raised.

### **165. MEMBERS REPORTS.**

- Cllr. Witham confirmed the wi-fi in the Belle Vue Centre and the Triangle was now working with the Triangle receiving over 200 multiple uses, with 43 on the 1st Saturday. Press reports had been very positive as had been the coverage from Radio Glos.
- Cllr. Mrs Martin had attended the Forest Health Forum, Social Services gave a talk on the Electronic Telecare Service (enhanced Link line) allowing people to stay in their own homes. The Transformation Plan for Consultation on Health Care in the Forest had been discussed - Clerk to forward the link to Members.

### **166. CAB - NOTICE OF EXTRAORDINARY GENERAL MEETING 01/03/17.**

An invitation had been received for Members to attend an Extraordinary General Meeting of the Citizens Advice Bureau to be held at the Forest Road Centre, on Wednesday, 1st March at 2 p.m. Noted.

### **167. WESLEY PANTO - REQUEST FOR STORAGE.**

The Wesley Pantomime was looking for storage for costumes and scenery, from 1st May, preferably for free or at a peppercorn rent as they were no longer able to use the Wesley Church. Whilst Members acknowledged the importance of the local community pantomime, it was regrettable that there was no storage space available at the Belle Vue Centre, and suggested they contact FODDC to ascertain if there was space available in the basement area at the Coleford offices.

RESOLVED accordingly.

### **168. DARBY & JOAN CLUB - REQUEST FOR A DONATION.**

A letter had been received from the Darby & Joan Club for a donation towards their running costs and it was

RESOLVED a donation of £100.00 be forwarded under Section 137.

**169. CINDERFORD CHURCHES - REQUEST FOR A DONATION.**

Cinderford Churches had written asking for financial assistance towards the publication of the Benefice magazine, which was a monthly magazine, printed at FVAF, with a cost of £1,512 per annum, with some money recouped from advertising. Members agreed a donation of £100. be given, but also to advertise in the monthly magazine.

RESOLVED a donation of £100.00 be given under Section 137, and a quarter page advert be taken, to run for 12 months at a cost of £75.00.

**170. FOREST FOOD BANK - YEAR END REPORT.**

The Forest Food Bank Year End Report 2016 had been published and previously circulated to Members, and showed the Town Council to be one of the major issuers. Noted.

**171. WEST DEAN PC - INAUGURAL BOAR MEETING - 16/02/17.**

West Dean Parish Council had asked for two members to attend the inaugural Boar meeting at their Centre in Bream on Thursday 16th Feb. 2017 to discuss the management of wild boar in the area.

RESOLVED Cllrs. Coborn and Turner attend the meeting with Cllr R. Sterry as a substitute.

RESOLVED THAT THE REMAINDER OF THE DISCUSSION BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

**172. WEST DEAN PARISH COUNCIL - NORTHERN QUARTER DEVELOPMENT.**

A letter had been received from West Dean regarding their concerns at the ongoing delay with the Northern Quarter development, and asking the Town Council to join with them in seeking a Public Enquiry. Whilst Members were sympathetic with their concerns, they did not consider this to be an effective way of dealing with it, with the cost of a Public Enquiry being totally prohibitive.

RESOLVED the Clerk write to West Dean PC accordingly.

**173. HIGHWAYS - BRIDGE JUNCTION.**

Brian Watkins had confirmed that the designers had been commissioned to undertake some modeling work to look at the options to manage speed and provide additional facilities for pedestrians. The modeling work had been completed and a meeting would be arranged to review the outcomes. County Cllr Morgan confirmed that he had in fact spoken with an Officer at County who had confirmed they were now looking at installing lights, which Members agreed was a good idea. They asked the Clerk to email Brian to get an update on the situation, and to enquire what had happened to the funding that had been set aside for the project.

RESOLVED accordingly.

**174. RESIDENTS - LINEAR PARK ENTRANCE.**

The Clerk had received complaints regarding the parking of vehicles in the entrance to the Linear park and causing an obstruction for users. She had contacted FODDC but they did not consider the vehicles to be causing an obstruction, but residents were still concerned. She asked if the District Members could perhaps take this up, and Cllr Morgan confirmed he would check to see whether this land had now gone back to Forestry Commission, within the confirmed land swop, in which case the matter could be taken up with the Forestry Commission.

RESOLVED accordingly.

**175. TO APPOINT THE INDEPENDENT INTERNAL AUDITOR FOR 2016/17 - MR I. SELKIRK.**

Mr Iain Selkirk had written offering his services as the external internal auditor, to act independently of the Council, to audit the 2016/17 accounts and it was

RESOLVED Mr. Selkirk be appointed.

**176. TO CONSIDER PURCHASE OF A WEBCAM FOR THE TRIANGLE.**

Further to previous conversations regarding live streaming, Cllr. Witham had now priced a webcam for the Town Centre, for £180.00 with no ongoing fees.

RESOLVED to purchase the webcam.

Cllr. L. Wilce left the meeting at 8.40p.m

**177. LOCAL GOV'T REWARD SCHEME FOUNDATION LEVEL - REPORT FROM CLLR. MARTIN - TRAINING BUDGET.**

Cllr Mrs Martin presented her Report on the meeting the working group had with Alison Robinson, the Chief Executive Officer from GAPTC. She was pleased to confirm that the Town Council had many of the requirements in place to gain the qualification, and described the process as a health check for the Council.

There were small changes that would need to be carried out, such as establishing a training budget, procurement regs, etc. but the Clerk confirmed that following her meeting with Alison, she had confirmed that in fact the Council were already doing these things. Cllr Mrs Martin recommended from the working group that the Council proceed to register with NALC, but the Clerk advised to delay the application for a few months, to get everything in place, as had been recommended by Alison.

There were three training sessions which the Clerk and her Assistant could attend, in April, May and June, at a cost of £35. each per person, per session, so totaling £210.00. and the Clerk suggested that the application be submitted to NALC, following the completion of the training.

RESOLVED that the Clerk and Mrs Weyman both attend the training, and the application to NALC, be made thereafter, as recommended by the Clerk.

Cllrs. Mrs E.D. Martin and C. Witham left the meeting at 8.45 p.m.

**178. PLANNING APPLICATIONS.**

As Members of the Development Control Committee, Cllrs G.L. Morgan, R.A. Sterry and Mrs L.I. Sterry took no part in the vote on any of the following applications.

- (a) 92 Church Road - Application under Section 192 to establish whether the erection of a single side extension required planning permission. P0134/17/LD2.

- (b) 55 Victoria Street - Erection of a two storey side extension. Demolition of existing single storey extension. P0161/17/FUL.

RESOLVED No Objections be raised to either of the above applications.

- (c) Pavement, Junction of High Street/Market Street - Replacement and upgrade of existing public telephone kiosk combining public telephone service and ATM service (Retrospective). P0102/17/FUL.

- (d) 34 Barley Corn Square - Approval of Reserved Matters of outline planning permission P1168/15/OUT for demolition of existing derelict dwelling and erection of 3 terraced houses with associated works. P0172/17/APP.

RESOLVED the above applications be supported.

**Appeal Lodged:-** Land Off, St. Johns Square - Outline application for the erection of a detached dwelling. APP/P1615/W/16/3165944.

#### **179. ACCOUNTS FOR PAYMENT.**

Members were circulated with the figures for accounts requiring payment and it was;

RESOLVED the accounts and wages totalling the following amounts be paid;  
BVC/CTC - £14,058.38.  
BVC - £3,747.39.  
CTC - £9,719.53.

#### **180. DATE OF NEXT MEETING.**

RESOLVED the next Meeting be held on Tuesday, 14th March 2017 at 7 p.m.

#### **181. FODDC - ELECTORAL REVIEW.**

The Local Government Boundary Commission for England were conducting an electoral review of the Forest of Dean District Council and wished to invite members to attend a short briefing on the electoral review on Tuesday, 7th March 2017 at the District Council offices. The Clerk asked if the District Members had already been invited, but as they were unsure, she confirmed she would ask at FODDC, then forward an email, as appropriate.

RESOLVED accordingly.

#### **182. CLOSURE.**

The meeting closed at 9.00p.m.