

CINDERFORD TOWN COUNCIL

Minutes of the Annual General Meeting of Cinderford Town Council held at The Council Chamber, Cinderford on Tuesday, 19th May 2015 commencing at 7.00 p.m.

PRESENT

COUNCILLORS; Mrs K. Brown, M.M. Coborn, T. R. Holder, Mrs J. Johnson, A. Knight, Mrs E.D. Martin, R. Pritchard, Mrs L.I. Sterry, M.D. Turner, L.S. Wilce, C. Witham, Ms K. Wynn.

APOLOGIES for Absence were received from Cllrs. Mrs L. Bent, G.L. Morgan, R. A. Sterry.

DECLARATION OF INTEREST: None.

1. ELECTION OF CHAIRMAN.

In the absence of the Chairman and Deputy Chair, Cllr Mrs Sterry called for the nominations for Chairman for the forthcoming year, and it was

RESOLVED Cllr. Mrs J. Johnson be elected
as Chairman for the ensuing year.

2. ELECTION OF MAYOR.

The Chair called for nominations for the Mayor for the forthcoming year and it was

RESOLVED Cllr. M. Coborn be re-elected
as Mayor for the ensuing year.

3. ELECTION OF DEPUTY CHAIRMAN/MAYOR.

The Chair then called for nominations for Deputy Chairman/Mayor. Two members, Cllr. Mrs Sterry and A. Knight were nominated, but after voting it was

RESOLVED Cllr. Mrs L. I. Sterry be elected
as Deputy Chair/Mayor the ensuing year.

4. MINUTES.

The Minutes of the Meeting held on the 14th April 2015, having been circulated were confirmed and signed as a correct record.

5. MATTERS ARISING FROM THOSE MINUTES.

- (a) Open Day 14th March 2015. (Minute 184a)

Cllr Wilce disagreed that the day had been successful and complained about the lack of advertising. Other Members confirmed the event had been advertised in both local papers, and had thought it had gone well for a first attempt and that it would be worth doing something similar, perhaps later in the year.

- (b) Carnegie Fields - Location of field in receipt of carnegie grant. (Minute 184b).

The Clerk had received more information from GPFA. confirming the likelihood that it was the St. John's area that had received the grant from the Carnegie Trust and had sent copies of old newspaper clippings. Noted.

(c) Cinderford Traders Meeting. (Minute 189).

The Clerk confirmed that the request for free parking on a Friday, and for less onerous attention from the Traffic Wardens in Market Street, had both been rejected. She had emailed Highways several times regarding the zebra crossing, with no further information received to date.

Cllr Turner confirmed he had spoken with the traders at their Tuesday market, and that they had expressed disappointment that no-one from the Town Council had been down to see them. He also thought the Town Council could provide some small signs to advertise their market, but it was explained that the traders would have to write requesting this, for consideration as an agenda item.

RESOLVED that the zebra crossing
be included on the Agenda every
month until the safety issues had
been addressed.

(d) Members Report. (Minute 190).

As Cllr O'Neill had not been elected onto the Town Council, it was asked how reports would be received on the Friday Night Project. Cllr Mrs Martin confirmed that the project had come about from the CSP meetings, so it was important to have a representative on that group. Noted.

6. MINUTES.

The Minutes of the Annual Parish Meeting held on the 28th April 2015, having been circulated were confirmed as a correct record.

7. MATTERS ARISING FROM THOSE MINUTES.

(a) Report from Mayor - Cllr. M. Coborn. (Minute 2).

Concerns were raised regarding the Asda application, and it was agreed that the item be on the agenda for the next meeting of Council.

(b) Questions from the public. (Minute 4).

Regarding question 1, the Clerk confirmed that the average attendance was 10 Members, which was the same whether taken over a one or three year period.

Cllr Mrs Sterry made reference to the second question and thought it had been un-necessary, as the decision was made by the electorate.

Cllr Turner commented that the domain name was not registered to Cinderford Town Council, which it should be, and the Clerk was asked to contact Module IT again. He asked that the Town Council consider putting up a facebook page, which would have filters on it to prevent mis-use. Members agreed it would be useful advertising and for sharing communication. Cllrs Knight, Turner and Witham agreed to look into the framework and to bring it to Council for consideration at the next meeting.

RESOLVED accordingly.

8. APPOINTMENT OF COMMITTEES FOR CIVIC YEAR 2015/16.

RESOLVED the under mentioned Members be appointed on the following Committees (each committee to select it's own Chairman for the ensuing year).

Events - Mrs L. Bent, M. Coborn, T.R. Holder, Mrs E.D. Martin, G.L. Morgan, Mrs L.I. Sterry, R.A. Sterry, L.S. Wilce.

Playing Fields - Mrs L. Bent, M. Coborn, T.R. Holder, Mrs J. Johnson, G.L. Morgan, R.A. Sterry, L.S. Wilce.

Belle Vue Centre - M. Coborn, T.R. Holder, G.L. Morgan, Mrs L.I. Sterry/Mrs E.D. Martin, L.S. Wilce

9. APPOINTMENT OF COUNCIL REPS. ON OTHER ORGANISATIONS.

It was noted that Members could not represent the Town Council on any organisation if, they were a Trustee of that organisation, as this would be a conflict of interest. Following discussions it was

RESOLVED the following Members, represent the Town Council on various Boards/Committees and that they report back to Council Meetings, as required.

CANDI - The Clerk, Mrs K. Brown

East Dean Initiative - The Clerk, M. Coborn, T.R. Holder.

Forest Health Forum - Mrs E.D. Martin, R.A. Sterry, Mrs L. I. Sterry.

Forest Enterprise - G.L. Morgan, Mrs L.I. Sterry, (T.R. Holder as deputy rep)

Market Towns Forum (County) - M. Coborn.

Community Safety Partnership - T.R. Holder, Mrs L.I. Sterry.

'Tidy' Working Group - M. Coborn, A. Knight, M. Turner.

10. CINDERFORD RFC - ADVERTISING.

Cinderford RFC had written asking if the Town Council would like to advertise in the match program for 2015/16 and it was

RESOLVED the Town Council advertise a full page advert for £325.00 + vat.

11. CPRE - AGM - MONDAY 8TH JUNE 2015.

The CPRE Annual General Meeting would be held at Westbury-on-Severn Parish Hall, Monday 8th June 2015. Noted.

12. GAPTC - AGM - SATURDAY 18TH JUNE 2015.

GAPTC AGM would be held on Saturday, 18th July 2015 and an invitation had been received, calling for resolutions for debate. The information was noted and the Clerk was asked to look at new Councillor training courses, to be sent out to all Members with the next Agenda.

13. FOREST SENSORY SERVICES - CHARITY DINNER - SATURDAY 27TH JUNE 2015.

The Forest Sensory Services would be holding their Charity Dinner Dance at The Speech House Hotel, Saturday, 27th June 2015, with guest speaker Lord Chris Holmes of Richmond. Tickets were available at £40. per head. Noted.

14. KENSLEY VALE RESIDENTS - REQUEST FOR BUS SHELTER.

Residents of Kensley Vale had asked for a bus shelter and the Clerk suggested that if Town Council was willing to contribute half, that perhaps Tworivers would pay half.

RESOLVED accordingly.

15. MAGNA CARTA CELEBRATIONS - FUNDING REQUEST.

Further to the discussion held at the previous meeting, the Clerk provided the updated information for Members to consider, but due to budget constraints and the knowledge of possible funding requests for events in Cinderford, the Members did not feel that they could support the project with any funding.

RESOLVED accordingly.

16. NICK BROMFIELD - 50TH ANNIVERSARY OF CLOSURE OF PITS.

Nick Bromfield had spoken with Cllr Coborn regarding the possibility of holding a 50th anniversary service, to mark the closure of the pits, on the Northern United site, followed by a small reception afterwards, probably in December. The Members liked the suggestion, and also thought it could be linked into another memorabilia event. Cllr Coborn confirmed he would get further information from Nick Bromfield.

RESOLVED accordingly.

17. REFORMATION OF CINDERFORD CARNIVAL - USE OF MINERS WELFARE FEILD.

Cllr. Turner had made contact with several people, willing to organise a Carnival in the Town, and had asked for permission to use the Miners Welfare Field. Members welcomed the interest and agreed the field could be used.

RESOLVED accordingly.

18. CINDERFORD TRIANGLE - PROVISION OF FREE WIFI & WEB CAM ON THE CLOCK TOWER.

Cllr. Turner had read some studies which showed people stay 65% longer to use free Wi-fi, and thought this could be useful to encourage more people into the Town Centre. A webcam could be displayed live on the CTC web site. He had already spoken with 2 businesses, who had expressed an interest in contributing towards the cost of setting everything up. Members agreed it seemed a really good idea, and if Cllr Turner/Cllr Witham could provide some costings, it could be discussed at the next meeting of Council.

RESOLVED accordingly.

Cllrs. Mrs L.I. Sterry and Mrs K. Brown left the meeting at 8.50p.m

19. APPROVAL OF ACCOUNTS YEAR ENDING 31ST MARCH 2015 & INTERNAL AUDITORS REPORT.

The Clerk circulated to Members, copies of the Internal Auditors Report, together with the supporting information, and reminded Members that the full accounts were available for perusal in the office, at any time.

The Clerk also circulated copies of the Accounting Statement together with the supporting information, and the Annual Governance Statement, which Members perused, and then completed a 'Yes' response to questions 1-8, and 'not applicable' response to question 9.

RESOLVED the Accounts for Year ending 31st March 2015, be approved and accepted by the Town Council.

20. TO APPOINT A MEMBER TO VERIFY BANK RECONCILIATIONS, AS REQUIRED BY FINANCIAL REGULATIONS.

As the previously appointed Member had not been re-elected, the Town Council needed to appoint another member to verify the monthly bank reconciliations, as required by the Financial Regulations.

RESOLVED Cllr. T. Holder be appointed.

21. PLANNING APPLICATIONS.

As Members of the Development Control Committee, Cllrs Mrs E.D. Martin and Mrs L.I. Sterry, did not take part in the vote on any of the following applications.

The first five applications had been dealt with in order to meet the consultation deadline.

- (a) Lansdowne, Parragate - Erection of a two storey extension to side elevation of the existing dwelling. P0585/15/FUL. **No Objections.**
- (b) Sandpits, The Ruffit - Single storey extension to existing dwelling. P1854/15/FUL. **No Objections.**
- (c) 43 High Street - Replacement of existing timber windows with new white UPVC windows. P0589/15/FUL. **No Objections.**
- (d) 3 Abbots Road - Front and rear two storey extension and alterations. P0627/15/FUL. **No Objections.**
- (e) 24 Barleycorn Square - Erection of 2 detached dwellings with associated works to provide off road parking. Demolition of existing semi-detached dwelling. P0489/15/FUL. **Support.**
- (f) HSBC Bank plc - Replacement ATMs. P0675/15/FUL.
- (g) 24 Barleycorn Square - Revised plans reference demolition of dwelling.

RESOLVED support be given to the above applications.

- (h) Royal Foresters Inn, 104 Littledean Hill Road - Conversion of existing building into 4 apartments and for the erection of 3 terraced dwellings, car parking, landscaping and boundary treatment. P0520/15/FUL.

RESOLVED no objections be made to the above application.

22. ACCOUNTS FOR PAYMENT.

Members were circulated with the figures for accounts requiring payment and it was;

RESOLVED the accounts and wages totalling the following amounts be paid;
BVC/CTC - £15,950.53.
BVC - £2,172.06.
CTC - £1,144.72.

23. DATE OF NEXT MEETING.

RESOLVED the next Meeting be held on Tuesday, 9th June 2015 at 7 p.m.

24. DISTRICT COUNCILLORS - SURGERIES.

District Members were looking to hold surgeries for the members of public at the Belle Vue Centre.

25. CLOSURE.

The meeting closed at 9.15p.m.