

## **CINDERFORD TOWN COUNCIL**

Minutes of the Annual Meeting of Cinderford Town Council held at The Council Chamber, Cinderford on Tuesday, 9th May 2017 commencing at 7.00 p.m.

### **PRESENT**

COUNCILLORS; Mrs L. Bent, Mrs K. Brown, M.M. Coborn, T. R. Holder, Mrs E.D. Martin, G.L. Morgan, Mrs L.I. Sterry, R. A. Sterry, M. Turner, L.S. Wilce, Ms K. Wynn.

Town Clerk - Mrs L.L. Thomas

Member of the Public - Shaun Stammers

APOLOGIES for Absence were received from Cllr. A. Knight, Mrs J. Johnson, R. Pritchard, C. Witham.

DECLARATION OF INTEREST: None.

### **1. ELECTION OF CHAIRMAN.**

The Chairman called for nominations for Chairman for the forthcoming year, and following two nominations, for Mrs L.I. Sterry and C. Witham, it was

RESOLVED Cllr. Mrs L.I. Sterry be elected  
as Chairman for the ensuing year.

### **2. ELECTION OF MAYOR.**

The Chairman called for nominations for Mayor for the forthcoming year and it was

RESOLVED Cllr. R.A. Sterry be elected  
as Mayor for the ensuing year.

### **3. ELECTION OF DEPUTY CHAIRMAN/DEPUTY MAYOR.**

The Chairman then called for nominations for Deputy Chairman/Deputy Mayor, and following two nominations, for A. Knight and M. Turner, it was

RESOLVED Cllr. A. Knight be elected  
as Deputy Chair/Deputy Mayor.

As Cllr Knight was not present at the meeting it was agreed that he sign his Declaration of Acceptance of Office as soon as possible, and before the next meeting.

RESOLVED accordingly.

### **4. PUBLIC PARTICIPATION.**

The Chairman asked if Mr. Stammers had any questions he would like to raise with the Town Council, to which he declined.

### **5. MINUTES.**

The Minutes of the Meeting held on Tuesday 11th April 2017, having been circulated were confirmed and signed as a correct record.

### **6. MINUTES.**

The Minutes of the Annual Parish Meeting held on Tuesday 11th April 2017, having been circulated were confirmed and signed as a correct record.

## **7. APPOINTMENT OF COMMITTEES/WORKING GROUPS FOR CIVIC YEAR 2017/18.**

The Chairman and Deputy Chairman would automatically be members of each Committee, but each Committee would chose its own Chairman.

**Events** - Mrs L. Sterry, A. Knight, Mrs L. Bent, M. Coborn, T.R. Holder, Mrs E.D. Martin, G.L. Morgan, R.A. Sterry, M. Turner, L.S. Wilce, C. Witham.

**Playing Fields** - Mrs L. Sterry, A. Knight, Mrs L. Bent, M. Coborn, T.R. Holder, Mrs J. Johnson, Mrs E.D. Martin, G.L. Morgan, R.A. Sterry, M. Turner, L.S. Wilce, C. Witham.

**Belle Vue Centre/Finance** - Mrs L. Sterry, A. Knight, M. Coborn, T.R. Holder, G.L. Morgan, Mrs E.D. Martin, M. Turner, L.S. Wilce, C. Witham.

### **Working Groups**

**Boar** - M. Coborn, M. Turner, (R. Sterry reserve)

**Dementia** - Mrs L. Bent, Mrs K. Brown, Mrs J. Johnson, Mrs E.D. Martin, Mrs L.I., Sterry

**Town** - M. Coborn, Mrs J. Johnson, A. Knight, M. Turner, C. Witham

**Traders** - M. Coborn, T.R. Holder, A. Knight, R. Sterry, M.Turner

## **8. APPOINTMENT OF COUNCIL REPS. ON OTHER ORGANISATIONS.**

It was noted that Members could not represent the Town Council on any organisation if, they were a Trustee of that organisation, as this would be a conflict of interest. Following discussions it was

RESOLVED the following Members, represent the Town Council on various Boards/Committees and that they report back to Council Meetings, as required.

**CANDI** - The Clerk, Mrs K. Brown

**CAB** - Ms K. Wynn

**Community Safety Partnership** - R.A. Sterry, M. Coborn

**East Dean Initiative** - The Clerk, M. Coborn, T.R. Holder

**Forest Health Forum** - Mrs E.D. Martin, R.A. Sterry, Mrs L. I. Sterry

**Forest Enterprise** - G.L. Morgan, Mrs L.I. Sterry, (T.R. Holder as deputy rep)

**LAG** - M. Coborn, Mrs L.I. Sterry

**Market Towns Forum (County)** - R.A. Sterry

## **9. MUSIC FESTIVAL.**

The Music Festival would be taking place on Sunday 27th August, and the organisers had asked if the Town Council would once again apply for the road closure order and to cover the public liability for the event. The Music Festival had received such positive reveiws the previous year, and Members agreed the Town Council should support the event.

RESOLVED accordingly.

## **10. ELECTORAL REVIEW OF FoD WARDING ARRANGMENTS.**

The independent Local Government Boundary Commission for England was carrying out an electoral review of the Forest of Dean Warding arrangements. The Clerk had circulated all the information to Members, and suggested the Town Council make a formal response when the draft recommendations were published in September 2017. Cllr Mrs Martin said she would forward the plans to the Clerk if any Member wished to view them.

RESOLVED accordingly.

**11. GCC - WOODSIDE STREET CAR PARK.**

The Clerk confirmed that the reduced offer for the car park had not been accepted by GCC. Noted.

**12. GCC - OWNERSHIP OF SID DEVICE.**

Cllr Morgan had agreed the provision of a portable Speed Indication Device (SID) to be situated in St. Whites Road (from his County allocated budget) and Brian Watkins had asked if the Town Council was happy to take ownership of the signs, as had been done in other Parishes. Members agreed they would take ownership and it was

RESOLVED accordingly.

**13. GCC - ROAD CLOSURE ORDER.**

Notification had been received for the closure of Somerset Road, from the junction with College Road to the junction with Barleycorn Square from the 24th to 26th July 2017 to allow Severn Trent to carry out repairs. Noted.

**14. CORRESPONDENCE.**

None received.

**15. APPROVAL OF ACCOUNTS YEAR ENDING 31ST MARCH 2017 WITH INTERNAL AUDITORS REPORT AND COMPLETION OF THE 2017 ANNUAL RETURN.**

The Clerk circulated to Members the Income & Expenditure for the year, together with the balance sheet and the Reports from the Internal Auditor, together with the Annual Return. Following consideration it was duly

RESOLVED that

- (1) the year end accounts be approved;
- (2) report from Iain Selkirk be accepted;
- (3) the Annual Governance Statement be approved;
- (4) the Accounting Statements be approved

**16. MEMBERS REPORTS.**

None received.

**17. PLANNING APPLICATIONS.**

As Members of the Development Control Committee, Cllrs G. Morgan, R. Sterry, and Mrs L.I. Sterry, did not take part in the vote on any of the applications discussed.

- (a) 12 Causeway Road - Variation of conditions 02 (approved plans) and 03 (materials) to allow changes to the size and material finish of planning permission P2022/10/FUL (retrospective). P0582/17/FUL

RESOLVED that objections be made to the variations. The extension should be built in accordance with the conditions of the planning permission.

- (b) Land adjoining Fairholme, Stockwell Green - Outline application for the erection of a new dwelling. P0483/17/OUT

RESOLVED objections be raised, proposals leading to a restricted development, not in keeping with existing street scene.

- (c) 52 Station Street - First floor extension over garage to create day room. P0634/17/FUL
- (d) Sculpture Trail, Beechenhurst Lodge, Speech House Road, Broadwell - Proposed new sculpture for sculpture trail. P0543/17/FUL
- (e) Telecommunications Equipment - Application for determination as to whether prior approval is required for further details. Telecommunications Mast Land at Cinderford RFC - Prior notification for the proposed installation of a 20.0 m Jupiter single stack pole, supporting 3 no antenna, 2 no. dishes, associated ground based equipment cabinets and ancillary development thereto. P0679/17/TE

RESOLVED the above two applications  
be Supported.

- (f) Plot 6 Forest Vale Road - Installation of an external effluent balance tank for storage and processing of animal waste. P0557/17/FUL

RESOLVED that no objections be raised  
to what should be an improvement, but  
would request that Environmental Health  
be asked to monitor the process to ensure  
there is no problem with smells affecting  
surrounding residential areas, as previously  
experienced.

- (g) 21-23 Market Street - Creation of 5 residential units and refurbishment of existing residential unit with associated alterations. Refurbishment of two existing retail units. P0480/17/FUL Revised Plans/information. - **NOTED**

**APPEAL DECISION** - Land off St. John's Square, Cinderford - Appeal Ref; APP/P1615?W/16/3165944 For the erection of a single dwelling with associated amenity space and parking - **ALLOWED**

#### **18. ACCOUNTS FOR PAYMENT.**

Members were circulated with the figures for accounts requiring payment and it was;

RESOLVED the accounts and wages  
totalling the following amounts be paid;  
BVC/CTC - £14,400.91.  
BVC - £1,732.95.  
CTC - £3,087.35.

#### **19. DATE OF NEXT MEETING.**

RESOLVED the next Meeting be held on  
Tuesday, 13th June 2017 at 7 p.m.

#### **20. CLOSURE.**

The meeting closed at 8.25p.m.