

CINDERFORD TOWN COUNCIL

Minutes of the Annual Meeting of Cinderford Town Council held at The Council Chamber, Cinderford on Tuesday, 14th May 2019 commencing at 7.00 p.m.

PRESENT

COUNCILLORS; Mrs L. Bent, C. Brown, J. Charlton-Wright, Mason Coborn, Max Coborn, T. R. Holder, Mrs E.D. Martin, G.L. Morgan, Ms S. Reader, R. A. Sterry, M. Turner, C. Witham.

Town Clerk - Mrs L.L. Thomas

APOLOGIES for Absence were received from Cllr R. Pritchard, Mrs L.I. Sterry.

DECLARATION OF INTEREST: None.

Cllr Witham welcomed everyone to the first meeting of the new Council and especially to the two new Members, Jeremy and Mason.

1. ELECTION OF CHAIRMAN.

The Chairman, Cllr Witham called for nominations for Chairman for the forthcoming year, and Cllr Witham was nominated.

RESOLVED Cllr. Chris Witham be elected
as Chairman for the ensuing year.

2. ELECTION OF MAYOR.

The Chairman called for nominations for Mayor for the forthcoming year and Cllr Max Coborn and Mrs Martin were nominated. Cllr Mrs Martin thanked Cllr Charlton-Wright for the nomination but declined the nomination.

RESOLVED Cllr. Max Coborn be elected
as Mayor for the ensuing year.

3. ELECTION OF DEPUTY CHAIRMAN/MAYOR.

The Chairman then called for nominations for Deputy Chairman/Mayor, and Cllr G.L. Morgan was nominated.

RESOLVED Cllr. G.L. Morgan be elected
as Deputy Chair/Mayor for the ensuing year.

4. PUBLIC PARTICIPATION.

None.

5. CASUAL VACANCY.

It was agreed the one casual vacancy on Cinderford East Ward, be advertised in the press and social media, inviting applications to be submitted by the 28th May, with an Extraordinary Meeting of Council to be called for Tuesday 4th June, to consider all applications and to co-opt the successful applicant.

RESOLVED accordingly.

6. MINUTES.

The Minutes of the Meeting held on Tuesday 9th April 2018, having been circulated, were confirmed and signed as a correct record.

7. PLANNING MINUTES.

The Minutes of the Planning Meeting held on 9th April, having been circulated were confirmed and signed as a correct record.

The Minutes of the Planning Meeting held on 30th April, having been circulated were confirmed and signed as a correct record, with an amendment to show Cllr G.L. Morgan had also been in attendance.

8. ANNUAL PARISH MINUTES.

The Minutes of the Annual Parish Meeting held on Tuesday 16th April 2019, having been circulated, were confirmed and signed as a correct record.

9. ACTION LOG REPORT.

As attached to the Minutes.

10. APPOINTMENT OF COMMITTEES/WORKING GROUPS FOR CIVIC YEAR 2019/20.

The Chairman and Deputy Chairman would automatically be members of each Committee, but each Committee would chose its own Chairman.

Events - Mrs L. Bent, C. Brown, Max Coborn, T.R. Holder, G.L. Morgan, R.A. Sterry, M. Turner, C. Witham.

Playing Fields - Mrs L. Bent, C. Brown, Max Coborn, Mason Coborn, T.R. Holder, G.L. Morgan, M. Turner, C. Witham.

Belle Vue Centre/Finance/HSBC - M. Coborn, T.R. Holder, G.L. Morgan, Mrs L.I. Sterry or Mrs E.D. Martin, M. Turner, C. Witham.

Planning - Max Coborn, Mason Coborn, T.R. Holder, Mrs E.D. Martin, G.L. Morgan, M. Turner, C. Witham.

Working Groups

Boar - M. Coborn, M. Turner, (R. Sterry reserve).

Dementia - The Clerk, Mrs L. Bent, Mrs E.D. Martin.

Town - J. Charlton-Wright, M. Coborn, G.L. Morgan, M. Turner, C. Witham.

Traders - J. Charlton-Wright, M. Coborn, T.R. Holder, M. Turner.

Hidden Heritage - C. Brown, Mrs E.D. Martin, G.L. Morgan, Ms. S. Reader, Ms. S. Reader, R.A. Sterry, M. Turner.

Future High Street - C. Brown, J. Charlton-Wright, Max Coborn, T.R. Holder, G.L. Morgan, Ms. S. Reader, R.A. Sterry, M. Turner, C. Witham.

11. APPOINTMENT OF COUNCIL REPS. ON OTHER ORGANISATIONS.

It was noted that Members could not represent the Town Council on any organisation if, they were a Trustee of that organisation, as this would be a conflict of interest. Following discussions it was

RESOLVED the following Members, represent the Town Council on various Boards/Committees and that they report back to Council Meetings, as required.

CANDI - The Clerk, Mason Coborn

Community Safety Partnership - M. Coborn, J. Charlton-Wright

Forest Health Forum - Mrs E.D. Martin, R.A. Sterry, Mrs L. I. Sterry

Forest Enterprise - G.L. Morgan, Mrs L.I. Sterry, (T.R. Holder as deputy rep)

Local Area Action Group - M. Coborn, Mrs L.I. Sterry

Market Towns Forum (County) - Max Coborn

Town and Parish Liaison - T.R. Holder, M. Turner, (Mrs E.D. Martin reserve).

12. PLANNING APPLICATIONS.

The Clerk presented the list of current planning applications for consideration, as listed below:

- (a) Land adjacent 14 Causeway Road - Erection of two dwellings and associated works (revised scheme). P0643/19/FUL.

RESOLVED No Objections be raised to the above application.

- (b) 21-23 Market Street - Erection of 9 residential units including alterations to existing residential unit with associated landscaping, parking and works. Alteration to 2 existing retail units including amendment to existing fenestration and insertion of 3 roof lights. P0182/19/FUL.

RESOLVED No Objections, but existing retail units must be retained.

13. INSURANCE REVIEW/RENEWAL.

Following a meeting with the Insurance Broker to review the Council insurance policy cover, the Clerk informed Members that WPS had carried out an extensive tender process by reviewing 17 insurance providers, with 6 progressing to stage 2 with 3 then through to the final stage. It was considered that Royal & Sun Alliance demonstrated the best appetite to grow the scheme with updated levels of cover and the Public Liability indemnity limit would now increase from £10M to £15M, as standard. As the current insurers, Aviva were unable to provide the updated levels of cover, they had agreed that all current contracts could be relinquished a year early. WPS would now provide quotes from both Insurers. Members agreed the Clerk should proceed with the best quote.

RESOLVED accordingly.

14. 1st CINDERFORD SCOUT GROUP - REQUEST FOR DONATION.

The Scout Group had recently completed phase 1 of a major refurbishment of the derelict Scout Hut, to convert it into an activity centre suitable for the Beavers, Cubs and Scouts of Cinderford. They were now embarking on phase 2 to provide an extension containing a storage area, training room and gents toilet. The estimated cost, on a self build was expected to be circa £11,000. including all fees. They had forwarded before and after photos of the hut and asked if the Town Council would once again consider supporting this project. Members all agreed it was an ambitious project and they would help with a further grant of £1,000. The Members also asked if a site visit could be arranged.

RESOLVED £1,000. be given under Section 137,

15. FoD YOUTH ASSOCIATION - RELEASE OF FUNDING.

FVAF had written requesting release of the funding £6,500, as set aside in the budget, towards the salary of the FoD Youth Association Development Officer.

RESOLVED £6,500. be given under
Section 137.

16. CINDERFORD CHURCHES - BENEFICE MAGAZINE ADVERTISING.

The Clerk asked Members if they were happy to continue advertising in the Benefice Magazine which would be £95. for a quarter page, as previously taken up.

RESOLVED to continue with the
advertising in the Benefice Magazine.

17. GLOS COLLEGE - TREE PLANTING.

A Student working with Gloucestershire College had spoken with the Clerk regarding a Climate Change project, in which they wished to plant 15 sapling trees (provided by Wildlife Trust) and asked if the Town Council could work with them and maybe identify an area of land.

This had coincided with a website contact where someone was asking if the Town Council could consider some tree planting, but this would be covered under correspondence.

Members agreed it would be good to work with the College and wondered if some trees could be planted at the MWPF.

RESOLVED the Clerk contact the College
and to defer to Playing Fields, if necessary.

18. NEW BANK SIGNATORY.

The Clerk informed Members another Bank Signatory would be required to replace Cllr Jane Johnson, who had left the Council. Cllr Mark Turner confirmed he would be happy to do this as he was usually available to call into the office.

RESOLVED Cllr Mark Turner be the replacement
Bank signatory.

19. GCC - VARIOUS ROAD NOTICES.

The Clerk had received notification of the following temporary road closures and notices:

- Mireystock to Upper Lydbrook B4234 - 20th May 0700 - 1900 for carriageway patching.
- Blanket Closure Order - full Road Closure taking place between 1st July - 30th September 2019 for carriageway resurfacing with signage in place 1 week before - as listed below:-
- A4151 High Street, from junction with Market Street to junction with Seven Stars Road - night time working - 19.00 - 07.00.
- B4226 St. Whites Road, from junction with Church Road to junction with Valley Road - restricted day working - 09.30 - 15.30.
- B4226 Speech House Road, from junction with Valley Road to Dilke Memorial Hospital - restricted day working - 09.30 - 15.30.

20. CORRESPONDENCE.

- Great Western Air Ambulance - acknowledgement of donation.
- CPRE Glos Branch - Notice of AGM - 30th May 2019 at 3p.m. in Cirencester.
- GCC - Armed Forces Covenant - Event at Sandford Park, Cheltenham Sunday 30th June.

- Cinderford Resident - complaint regarding parking in Belle Vue Road - discussion led to Clerk being asked for Traffic Enforcement in evenings and weekends with GLM to raise at Community Safety - Agenda item for June Meeting.
- Cinderford Resident - suggesting fruit tree planting on open grassed areas, such as the one in Victoria Street - CTC does not own any of the grassed verges.
- Forestry England - Forwarded copy of map and signage erected in the Heywood plantation, showing harvesting operations. - map attached to Minutes for information.
- FODDC - Planning training Monday 20th May, one session at 2pm and one at 6pm. Cllrs Holder and Ms Reader confirmed they would attend the 2 pm session and Cllrs Mason Coborn and Charlton-Wright would attend the 6 pm session

Cllrs Mrs Martin left the meeting at 8.20 pm.

21. MEMBERS REPORTS.

Cllrs Brown and Turner had met to discuss the Music Festival and thought it should proceed as hoped on Sunday 25th August but in a different format with a family event for the day and music for the evening. Cllr Brown had already made contact with quite a few interested parties and they were confident this would be a good event for the Town. Members were pleased to hear that other parties were interested in taking part as it was not a Cinderford Town Council event, but supported by CTC.

22. ACCOUNTS FOR PAYMENT.

Members were circulated with the figures for accounts requiring payment and it was;

RESOLVED the accounts and wages
totalling the following amounts be paid;
BVC/CTC - £35,177.26
BVC - £19,866.80
CTC - £4,362.07

23. DATE OF NEXT MEETING.

RESOLVED the next Full Meeting be
held on Tuesday, 11th June 2018 at 7 p.m.
(Extraordinary Meeting 4th June at 6.30 p.m)

24. CLOSURE.

The meeting closed at 8.35 p.m.