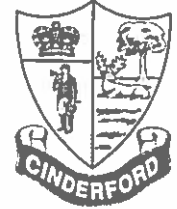


# CINDERFORD TOWN COUNCIL



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Mrs.L.L. Thomas, Town Clerk

## CINDERFORD TOWN COUNCIL

Minutes of the Annual Meeting of Cinderford Town Council held online in a secure Zoom video conference on Tuesday, 4<sup>th</sup> May 2021 commencing at 7 p.m.

### PRESENT

COUNCILLORS – Cllr C. Witham (Chairman), Cllr C. Brown, Cllr J. Charlton-Wright, Cllr R. Lewis, Cllr. E.D. Martin, Cllr G.L. Morgan, Cllr S Reader, Cllr L.I. Sterry, Cllr R.A. Sterry, Cllr M. Turner.

Locum Town Clerk – Mrs E Bennett

APOLOGIES for Absence – Cllr L. Bent, Cllr Max Coborn (Mayor), Cllr Mason Coborn

1. **To receive apologies for absence.**  
Noted as above.
2. **Election of Chairman.**  
The Chair called for nominations for the Chair for the forthcoming year and it was RESOLVED Cllr. C Witham be re-elected as Chairman for the ensuing year.
3. **Election of Mayor.**  
The Chair called for nominations for the Mayor for the forthcoming year and it was RESOLVED Cllr. R. Sterry be elected as Mayor for the ensuing year.
4. **Election of Deputy Chairman/Mayor.**  
The Chair then called for nominations for Deputy Chairman/Mayor for the forthcoming year. It was RESOLVED Cllr. G. Morgan be elected as Deputy Chair/Mayor for the ensuing year.

5. **Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.**  
None declared.
6. **Public Participation Session - To provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda. This session is limited to 15 minutes, with a maximum of 3 minutes per person.**  
No members of the public attended the meeting. Cllr Reader had received a public comment which she would raise under item 11, Climate Action Update.
7. **Chairman's Urgent Business**  
None.
8. **To confirm the Minutes of the Meeting held on Tuesday, 13th April 2021**  
The Minutes of the Meeting held on Tuesday 13th April 2021, having been circulated, were confirmed and signed as a correct record.
9. **Appt. of Committees and Working Groups for 2021/22**  
Membership was reviewed. There was an open invite. The Terms of Reference would be reviewed with regular Committee and Working Group reporting to the Council. Members could not represent the Town Council on any organisation if, they were a Trustee of that organisation, as this would be a conflict of interest.

Following discussions it was RESOLVED the following Members, represent the Town Council on various Boards/Committees and that they report back to Council Meetings, as required:

- o Events - R.A. Sterry, J Charlton-Wright, Cllr. R Lewis, C. Brown, Mason Coborn
- o Personnel – C Witham, Cllr. E D Martin, Cllr. L.I. Sterry, Ms R Lewis, M Turner
- o BVC/Finance/HSBC – C Witham, C. Brown, J. Charlton-Wright, Cllr. L.I. Sterry, M. Turner
- o Playing Fields - C. Brown, J. Charlton-Wright, G.L. Morgan, R.A. Sterry, M. Turner.
- o Planning - C. Witham, J. Charlton-Wright, Cllr. E.D. Martin, G.L. Morgan, R.A. Sterry,

**Working Groups:**

- o Boar - J. Charlton-Wright, Mason Coborn, Max Coborn, Cllr. L.I. Sterry,
- o Climate Action - Cllr. E.D. Martin, Cllr. R Lewis, C. Brown, G.L. Morgan, Cllr. S Reader
- o Dementia - C. Witham, Clerk, Cllr. E.D. Martin,
- o Town & Traders Working Group – M Turner, J Charlton-Wright, R Sterry (+ 3 Traders, 1 to be appointed by each Town Councillor).

The Clerk would review guidance on co-option.

**10. Confirm Town Council Reps. on other organisations**

The following representatives were agreed:

- CANDI - The Clerk, Mason Coborn
- Community Safety Partnership – Max Coborn, J Charlton-Wright
- Forest Health Forum - Cllr. E.D. Martin, R.A. Sterry, Cllr. L. I. Sterry.
- Forest Enterprise - G.L. Morgan, Cllr. L.I. Sterry, (T.R. Holder reserve)
- Local Area Action Group - M. Coborn, Cllr. L.I. Sterry.
- Town & Parish Liaison – T R Holder, M Turner, Cllr. E D Martin
- Glos Health Care Trust – C Witham
- Covid – Keeping High Street Open – G L Morgan, Cllr. E D Martin.

The Clerk would clarify the link with FODDC Planning Committee.

- 11. Climate Action Update** – Councillors discussed a suggestion regarding the planting of willow in Miners Field. The willow would alleviate the wetness of the corner of the field, help with biodiversity and the willow used as a resource material. Cllr. Reader would arrange for contact to be made with the local resident group regarding the idea and develop a proposal for initial consideration by the Playing Fields Committee which would include costs, detailed location and resident feedback. The Clerk would check the lease position with FODDC.

Council discussed a further suggestion regarding a small scale public garden for growing local food and the creation of a community group at Double View. The garden could be used by residents of all ages. Council also discussed the benefits of growing flowers for the town planters. Cllr. Reader would develop a paper for initial consideration by the Playing Fields Committee. The Town and Traders Group would also consider ways to help with the town flowers.

C Brown would explore potential grant opportunities.

- 12. FUSE – permission to use Cinderford Skatepark to run the Summer Skate Skool for 6 weeks from the end of July**

Council considered the proposal and granted permission.

- 13. The Rewild Project – permission to use Miners Welfare Field to host an open day end of June/beginning of July**

Council considered the proposal and granted permission subject to confirmation of public liability insurance. The Clerk would highlight the portaloo suggestion and advise the football club of the date when known.

8.05pm Cllr. R Lewis left the meeting.

**14. Wild Towns Project Extension – Project extension, work on Church Bank on access paths, benches etc.**

Council received the update from Gloucestershire Wildlife Trust on the project which would create potential access paths and benches on Church Bank. Council noted the work would not be dependent on funding from CTC but the Council supported the project and agreed to fund benches if required.

8.10pm R A Sterry left the meeting.

**15. FODDC – Provision of Electric Vehicle Charging Points (EVCPs) in Cinderford**

Council considered the request and suggested locations. Council supported the installation at the Heywood Road car park noting some road excavations/closures would be required. Council also supported EVCP installation at the rear of the Belle Vue Centre car park. Council raised concern over installation at Belle Vue Road car park due to the capacity issues. Council hoped the EVCPs could be installed as early as possible.

**16. Rich Wilkins – Update on St. Whites Glebe field, and request for financial support for use of field at Forest High School**

Cinderford Town Youth AFC had decided not to proceed with the St Whites Glebe field idea. Council considered the request for financial assistance and agreed to redirect monies assigned for the first year of leasing the glebe land to the fencing or pitch repairs to CT YAFC. C Witham would also meet with school staff to identify if the lease fee could be waived by the school following the Council canteen repair donation. Other external grants could be explored if the land was available for wider community use.

**17. GCC - Various Road Closures**

GCC roadworks bulletin had been forwarded to Council. A copy is available to the public at <https://www.gloucestershire.gov.uk/highways/roads/roadworks/>

**18. Correspondence**

- Great British Spring Clean – Clerk to forward details for consideration by Council
- Plaque Unveiling 17<sup>th</sup> May 2021 – The Mounjoy plaque would be unveiled at 11.30am and the Dame Powell & Dr Bangara plaques at 2pm. The Clerk would circulate details for Council to attend the unveiling.
- Forest of Dean Wye Valley Mens Shed Project – C Witham advised of the community appeal to find new premises. Council discussed the project was a fantastic organisation which gave back to the community which could be an asset to Cinderford Town and the Council could offer a container in the rear car park for tools etc. C Witham would have an initial discussion with the project Director. It was noted the Project were also looking to recruit a new Director and enquiries about the role should be directed to C Witham or the Mens Shed Project.

- Forest of Dean Youth Association – a letter of thanks had been received for the Holiday Hunger & Multi Activities over the Easter holidays. 90 young people had joined in.
- Leigh Danter & Sons Family Fun Fair Weekend – Council considered the request and suggested a possible site for consideration at Lower High Street field where the skate park is.
- Forestry Operations have started in Birch Wood, near Steam Mills. Diversions are in place and further information is available at [westengland@forestryengland.uk](mailto:westengland@forestryengland.uk)

**19. Planning Applications**

- 3 Greenhill Close – Erection of a two storey rear extension. Demolition of shed & associated works – PO709/21/FUL
- Black Dome, Sculpture Trail – Erection of a replacement sculpture – P0614/21/FUL
- Sculpture, Beechenhurst Lodge – Temporary permission for the installation of 8 x sculpture pieces – P0685/21/FUL
- Waterloo Colliery, nr Mireystock Tunnel. Erection of a monument (as a memorial to the Waterloo Colliery disaster of 1949) comprising a relief panel mounted on a 2 metre high wall structure - P0643/21/FUL

RESOLVED No Objections to any of the above applications.

**20. Members Reports**

None received.

**21. Accounts For Payment**

Members were circulated with the figures for accounts requiring payment and it was RESOLVED that the accounts and wages totalling the following amounts be paid:

BVC/CTC - £12,017.30

CTC - £19,561.60

BVC - £2066.40

- 22. Date of Meeting** – resumption of in person meetings. The Clerk would undertake a risk assessment. RESOLVED the next full meeting will be held on Tuesday 8th June 2021 at 7pm.

The meeting closed at 9.10pm

Signed: 

Date: 8/6/2021