



**Playing Fields Committee meeting  
The Council Chamber, Cinderford  
Wednesday 24th November 2021  
6 p.m.**

**Present:**

Cllr Chris Witham  
Cllr Mark Turner  
Cllr Tim Holder  
Cllr Roger Sterry  
Cllr Lynn Sterry  
Cllr Jeremy Charlton-Wright  
Cllr Graham Morgan

**In attendance:**

Ian Jennings, Maverick Industries  
Alison Halmshaw, Archus  
Emma Bennett (Clerk)  
5 Members of the public

**Apologies:**

Cllr Chris Brown  
Cllr Max Coborn

1. **To receive apologies for absence**  
Recorded as above.
2. **Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.**  
None declared.
3. **Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**  
Public attendees wish to discuss the skate park design and this would be covered under item 8.
4. **Chairman's Urgent Business**  
None.
5. **To confirm the Minutes of the Meeting held on 4th November 2021**  
The minutes of the meeting, having been circulated, were confirmed and signed as an accurate record.  
Proposed; Cllr M Turner, Seconded Cllr Charlton-Wright. Four in favour. 3 abstentions due to absence at the meeting.
6. **Matters Arising from Minutes**

ACTION	STATUS
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Two handwritten signatures in black ink, one appearing to be 'M Turner' and the other 'J Charlton-Wright'.

Allotments - identify options. Contact Allotment Society, Charity Commission & other Councils, FODDC planning	Contact made
Budget items identify. So far: Vehicle replacement - build up funds Playground replacements Add other items when identified	Consider at Budget Committee meeting
Undertake repairs as detailed in operational inspection report	To be taken forward by maintenance team.
Signage to be updated	Clerk to take forward when repair option agreed.
To monitor dog waste issue in Miners Welfare & Steam Mills area	To review in March 2022.

## 7. Hospital/Skatepark

### a. To receive a project update

Maverick provided updated designs following a meeting with the skate park user group. The Chair updated that the focus for the meeting is to approve the design prior to planning. Skate park users asked questions of the designer around the design, space and equipment

Pathways, fencing, car parking, field entry points, landscaping, gates and lighting would be explored separately. .

It was noted the design would suit different needs and the focus group confirmed they were happy with the final design and apparatus provided.

### b. To receive the Concept Three plans from Maverick

Covered in A above.

### c. To receive feedback from the Skatepark Focus Group

No further comments.

### d. To approve/finalise the skatepark design prior to submission for planning

Members received the latest drawings which would be recommended to Council to approve.

Proposed Cllr Holder, Seconded Cllr Morgan. All in favour.

## 8. Play areas

### A. To receive copies of the staff weekly play area checks

Members received the latest reports and the reports were signed by the Chair. The condition of items was noted previously and inspection reports previously received by the Committee. The Freeminers wooden play area remained closed with notices in place and equipment taped off. Minor repairs at other areas would be undertaken by the Ground & Maintenance Technicians.

### B. To receive FODDC information on the S106 position

Council noted that the development site at Valley Road under planning reference P1238/12/FUL had S106 contributions available for Off-site Play Space Contributions and Adult/Youth Recreation Contributions. Funding must be used by March 2022. Council discussed the Hildene Junior Play area new equipment, Outdoor gym equipment, running track and lighting.

### C. To note the Bromford update

Bromfords have undertaken meter box repair works following the playground safety inspection. They are seeking Planning permission for a 1 bedroom bungalow. The grassed area will be litter picked and then this area will become a garden for bungalow.

### D. To consider the Hopewell/Freeminers (wooden play equipment) replacement

The latest inspection report was noted. Usage of the play equipment was low. Council discussed options for the play area. After a detailed discussion Councillor R Sterry

proposed to remove the rotten wooden play equipment and install new equipment at the Latimer Road site which was popular with users and this was seconded by Cllr Morgan. All in favour.

Council also agreed to explore using the S106 monies P1238/12/FUL for this if FODDC were in agreement.

**9. Allotment/Land Request**

**To receive any feedback from other Councils, the Allotment Society & Charity Commission**

Contact made with Allotment Society and initial guidance received.

Charity Commission contacted - awaiting reply.

FODDC Planning Department contacted - awaiting reply.

**10. Budget**

**To discuss potential budget needs for 2021/22**

The following was highlighted by the Clerk to be considered at the next budget setting meeting:

- Playground repairs
- Steam Mills scheme
- Latimer Scheme
- Skate park lighting & Car parking
- Operational Inspections for play areas and skate park going forward
- Equipment updates
- Reserves budget for playground repairs/replacement cycle
- Skate park repairs (est 10 years time)
- Replacement 35 years. (putting aside £6k a year = £210k in 35 years time)

**11. Date of next Meeting – TBC**

Signed:.....

Date:.....25/01/22.....

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