



**Playing Fields Committee meeting  
The Council Chamber, Cinderford  
Thursday 4th November 2021, 7 p.m.**

**Present:**

Cllr Chris Witham  
Cllr Mark Turner  
Cllr Tim Holder  
Cllr Roger Sterry  
Cllr Jeremy Charlton-Wright

**In attendance:**

Ian Jennings, Maverick Industries  
Alison Halmshaw, Archus  
Kevin Adams, NHS  
Emma Bennett (Clerk)  
6 Members of the public

**Apologies:**

Cllr Graham Morgan  
Cllr Sally Reader  
Cllr Chris Brown

1. **To receive apologies for absence**  
Recorded as above.
2. **Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.**  
None.
3. **Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**  
Discussed under item 7.
4. **Chairman's Urgent Business**  
None.
5. **To confirm the Minutes of the Meeting held on 24th August 2021 (copy herewith)**

A handwritten signature in black ink, appearing to be 'R. H. Jones' or similar, written in a cursive style.

The minutes of the meeting, having been previously circulated, were confirmed and signed as an accurate record.  
Proposed: Cllr Charlton-Wright, Seconded: Cllr Turner. All in favour.

#### 6. Matters Arising from Minutes

The Matters Arising Actions Matrix chart was provided and Councillors noted:

ACTION	STATUS
Contact playground providers re 3 x play areas for repairs/replacement options	Contacted. Designs and prices received from two suppliers showing variety of options
Signage to be updated	Clerk to take forward with preferred playarea provider.
Operational Playground inspection training - ground and maintenance technicians to attend training	Considered options - prices and dates obtained. External inspection was preferred as staff are not inspecting their own works.
Dates for demo of PSS equipment	Date to be identified.
To monitor dog waste issue in Miners Welfare & Steam Mills area	To continue monitoring.

#### CLOSED ITEMS

Clarify procurement position	Advice obtained from SLCC - exemption from tendering procedure for 'specialist services'.
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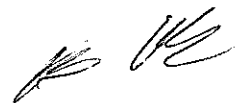
#### 7. Hospital - Statepark/MUGA

##### a. To receive a project update

The Chair updated on the history of the project advising that Maverick had been appointed following 3 designs being considered by stakeholders. The focus of the meeting was for stakeholders to engage with Mavericks over the design prior to planning approval being sought.

The designer highlighted the project history commenting that he had visited the site and due to the typography further changes were necessary to the design. Maverick wished to engage further with a small consultation group to refine the design. The meeting discussed:

- User feedback
- User needs
- Site issues including drainage
- Budget
- Like for like - size, inflation impact, change in styles
- Bowl and flyout request
- Impact of rise in building materials & pre/post pandemic pricing
- VAT
- Running a costed exercise on the original plans



- Lighting, parking, running track, exercise equipment, skatepark shelter is a separate project. S106 monies and grants to be explored
- Physical and mental health benefits
- Low cost user activity
- Social activity
- Olympic impact and rise in users
- Timescales
- Community respect and pride for skate park
- Maverick build history (100 delivered)
- Average & high end skatepark build budget
- Tourism through skating
- Space and drainage
- Life expectancy of skate park - 30/40 years. Look to maintain near perfect condition for 10 years. Low maintenance.
- Accessibility and progression of users
- Regeneration opportunities

The Chair and Maverick thanked attendees for their input. It was agreed that a local focus group would meet with Mavericks to discuss the community needs which the Clerk would arrange. Mavericks agreed to run the costings of the original Wheelscape design and advise of the like for like costs.

**b. To note the quotation for Polymeric Multisport Structural Spray**

Council received the MUGA polymeric multisport structural spray quotation and agreed the specialist quotation. The works would be carried out in late March/early April subject to weather conditions.

**c. To note the Maverick Letter of Intent**

Councillors received a copy of the letter of intent for Mavericks to proceed with the design works for the submission of a planning application for the new skate park.

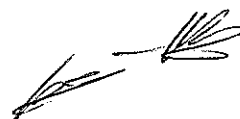
**d. To receive the latest Maverick communication and drawings and agree prior to submission for planning**

Copies received. Item discussed above.

**8. To note the Miners Welfare play area accident and note the manufacturer and Insurers response**

Councillors were previously advised of an accident on 29/08/2021 using the flexus equipment. Kompan had visited and confirmed the item was fully compliant with standards and impact attenuating safety surface requirements. The item was not deemed damaged or unsafe. The insurers had also visited and found the equipment to be in a good condition with no evidence of damage or wear and tear. Supporting documentation had also been provided to insurers and the accident book completed.

**9. Play area Inspections**



**To receive copies of the staff weekly play area checks**

Reports provided to the Playing Fields Committee. The Grounds & Maintenance Team would undertake repairs highlighted.

**To receive the first operational inspection reports**

The first reports were received. The need to consider replacement items was discussed and set aside monies for repairs and replacements. .

**10. To receive designs and quotations for Hilddene Juniors (Forest View School/Latymor Road), Hilddene Toddlers (Freeminer's Way) and Steam Mills play area**

The Clerk advised she was waiting on the FODDC accountant to detail S106 monies available. The Playing Fields Committee would reconsider options once monies were established. .

**11. To consider applying for a grant under the Enovert Community Trust Scheme for Steam Mills play area**

The Clerk advised of the grant opportunity under the terms of the Landfill Communities Fund (LCF), providing funding to a broad range of projects that have as big an impact on the community as possible. The Trust is committed to supporting community and environmental projects across the UK within 10 miles of landfill. Due to the age and condition of the Steam Mills play area Council could consider applying for a grant.

**12. To receive an update on the Community Garden**

The resident who was interested in overseeing the community gardening project at Double View is not able to take this forward. Cllr Reader has made contact with a local gardening club to ascertain if they might be interested to trial a similar model with the same resources. Another local gardening club has just formed and are not ready to undertake any projects yet.

**13. To discuss replacement vehicle options**

The Ground & Maintenance Technician is investigating some options which can be followed up after the MOT in early 2022. It was likely that leasing would be undertaken and the Clerk advised of monthly costs.

**14. Allotment/land request**

This item was delegated from the October Council meeting to the Playing Fields Committee to consider. A potential area has been identified at Steam Mills which could be used for allotments. The Clerk would investigate options with other Councils, the Allotment Society and the Charity Commission.

**15. Date of next Meeting – TBC. Discuss skate park design, Playground designs/S106 monies and committee budget suggestions.**

Signed: 

Date: 24/11/2021