



**Minutes of the Cinderford Town Council Meeting
The Council Chamber, Cinderford
Tuesday 9th August 2022, 7pm**

Present:

Cllr Chris Witham
Cllr Chris Brown
Cllr Mason Coborn
Cllr Anthony Davies
Cllr Nigel Taylor
Cllr Di Martin
Cllr Graham Morgan
Cllr Mark Turner
Cllr Tim Holder

In attendance:

Emma Bennett (Clerk, CTC)
Les Love (Facilities & Estates Manager, CTC)
2 Members of the public

Apologies received:

Cllr Max Coborn
Cllr Roger Sterry
Cllr Louise Bent
Cllr Sally Reader

Absent:

Cllr Jeremy Charlton-Wright
Cllr Roland Pritchard

1. To receive apologies for absence

Apologies for absence were received, noted and accepted as detailed above.

2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest

Item 8 Dockham Road - Cllr Chris Brown (CEO, FVAF) declared a pecuniary interest. Cllr D Martin & Cllr G Morgan declared a non pecuniary interest as Trustees of FVAF.

Item 10(e) Cllr D Martin and Cllr C Witham declared roles as Trustees of the PCC of St Stephen's Cinderford who are the owners of the Bilson Mission building.

3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person)

A resident highlighted issues which included concerns over rubbish, weapons, parties, Anti Social Behaviour, fires and landlords. It was reiterated these issues should be reported to Forest of Dean District Council and the Police to deal with. Cllr Martin updated on FODDC discussions relating to landlords and inappropriate lettings. The need to present evidence to assist in building an accurate picture by reporting correctly and to the relevant organisation was stressed. The District Councillors would continue to follow up the matter at FODDC and progression by the resident to the Crime Commissioner and Magistrates Court was highlighted. Details from the Community Cohesion Group were discussed noting positive work done by a local employer.

4. Chairman's Urgent Business (information only item)

None.

5. To confirm the Minutes of the Meeting held on Tuesday 26th July 2022 (copy herewith)

The minutes of the meeting, having been circulated, were confirmed and signed as an accurate record.

Proposed: Cllr M Turner, Seconded Cllr T Holder, All Councillors who attended the 26th July 2022 meeting were in favour.

6. Matters Arising from Minutes

Council considered the actions from the 12.07.2022 and 26.07.2022 meeting. Council noted:

ACTION	STATUS
Kompan installation - follow up on installation and works	Photo of works circulated. Ground works at Steam Mills still required.
Contract Forestry England re Cannop Ponds	Contact made. Consultation underway. No decisions made yet. Public meeting to be organised by FODDC and details would be circulated when known.
Skatepark drainage - Archus arranging meeting	Meeting held 9.8.2022. Attended by Cllr Turner and Clerk.
Tim Holder & CTC staff to meet with NHS staff re Dockham Road issues	Meeting arranged. 2nd date agreed as 9.8.2022
Submit GCC community speedwatch fund application.	Submitted (reference 2407174).
Phone box - defibrillator and community bookswop	Form for Mens Sheds submitted
Arrange meeting with resident and Chair to discuss correspondence	Chair meeting with resident 10/08/2022.
Advise GWT support proposal for sustainable urban drainage system: love your brook	Advised. Complete.
Police figures - follow up on rise	Advised - there isn't specifically anything relating to the increase. It could be because of COVID the stats last year and the year before was really low in comparison to this year. Looking at 2019 there was 17 logged so there isn't much difference in comparison to 2022 and 2019.
Mireystock Tunnel - provide grant opportunities list	Details provided.
Dockham Road Recycling Centre	Contact made with Street Wardens & Biffa. Unable to identify a suitable contact at Tesco yet.
P3 meeting to be held	P3 and Police meeting held 29/07/2022. Further meeting planned.
Chair to contact Archus re Estates Manager resignation	On hold pending staff move details.
Highways - parking in front of dropped kerbs. Discuss with GCC, Stencil design & local groups	Cllr Reader absent - to update at next meeting.
Rural Market Towns Report - review report	JCW absent - to update at next meeting.
GM to progress Lloyds Bank online access	Letter received. GM to ring the bank for further information.
Climate Action update - develop community garden proposal, review land ownership, hold Playing Fields meeting	Playing Fields Meeting to be held 16.08.2022.
FVAF lease to be drawn up	FVAF and CTC in contact with their solicitors re the draft lease. Discussions over content taking place.
Community Speedwatch Scheme - arrange a further session.	JCW has undertaken.
Issue statement for compliance with WCAG	External website review been undertaken. Report to be provided at next meeting.

7. To receive the Climate Action Update

No update received.

8. To receive an update on the Community Hospital, Statepark, Dockham Road & Dilke Hospital

Community Hospital - Earthworks are now complete. Foundations have commenced with the first phase poured and the second phase being poured this week. There are four phases in total. The external drainage is progressing. The steel frame phase one is to commence W/C 15th August. Cllr

Witham advised he had attended the second Design Quality inspection meeting and provided an update on road safety in the area. A tour of the site was being progressed.

Skatepark - The land contamination officer has asked for an intrusive site investigation to assess the shallow soils at the site. Spellers have been asked to provide a cost and programme to do this. A meeting to discuss the drainage was held today for FODDC Planning, Archus, NHS and CTC. Further information has been requested for submission to the September FODDC Planning Committee meeting. A further ecology report was requested for the lighting. Costs relating to drainage and car parking have risen dramatically. Councillors were provided with a report showing cost increases.

Dockham Road - discussions with solicitors regarding the FVAF lease content are progressing. There are issues with the boiler and general maintenance with a lack of works undertaken by the previous building owners.

Dilke Hospital - no update provided.

9. To receive an update on Estates/Levelling Up Fund

- a. **Rheola House** - start date for works pending. Business tenants would receive letters shortly.
- b. **6 Market Street** - Meeting with potential tenant and Architects taking place 10/08/2022. Works due to start at the end of August. Lease discussions are progressing.
- c. **The Wesley** - work on this site is delayed due to bats. A further bat ecology study is to take place on 17.08.2022.
- d. **Finances - spend to date & remaining CTC match fund contribution agreement**
April to June 2022 finances updated detailing spend to date and match funding amounts due was provided. It was confirmed that the groundwork to enable works to start was done and building work is due to start.

10. Correspondence (D):

- a. **St Whites TRO** - County Cllr G Morgan had requested double yellow lines below the White Hart Inn with GCC Highways.
- b. **FODDC Local Plan Update** - FODDC are preparing a new Local Plan looking forward to 2041 to show the needs of the district will be provided for. The Second Preferred Option strategy has been developed for Council and residents to consider. A Councillor and Resident session on this would be arranged (6th September at 6pm, CTC Offices).
- c. **FODDC Playing Pitch Strategy** - FODDC have adopted the Playing Pitch Strategy to strengthen the future of outdoor pitch sports. Further information is available from FODDC. Councillors discussed the PPS and potential links to highlighting issues with Miners Welfare to FODDC.
- d. **FODDC Alcohol Exclusion Zone** - FODDC are preparing the report and map in relation to the proposed Alcohol Exclusion Zone order.
- e. **Mens Shed re Bilson Mission Church** - the organisation have advised they are no longer interested in the site.
- f. **Lloyds Bank Cinderford closure** - following a review the branch will close on 9th January 2023. The Chair and Cllr Holder are meeting bank management on 10th August 2022. Councillors discussed a number of areas to be followed up at the meeting.
- g. **NALC Consultation Short Term Holiday Lets** - a consultation has been launched by DCMS. Council discussed a reply which the Clerk would submit. Residents can comment at https://dcms.eu.qualtrics.com/jfe/form/SV_6PtIKXkMQK513M by 21st September 2022.
- h. **Cultural Development Fund Expression of Interest - FVAF, MusicWorks, Artspace, CTC & GFirst LEP** - a joint Expression of Interest was submitted by GFirst LEP on behalf of FVAF, MusicWorks, Artspace & CTC for a bid under the Arts Council England Cultural Development Fund.
- i. **Kompan play equipment update** - Both sites are due for completion in the next few days. Kompan have advised they have instructed the safety inspectors to attend shortly.
- j. **Monthly Police Report** - a written report for Cinderford for July/August 2022 was received.

11. Reports/Minutes from meetings (N)

- a) **Written update from County Councillor** - written report received.
- b) **Written update from District Councillor** - written report received.
- c) **Committee Updates** - no meetings held.

12. Finance (N/A)

a) To agree the Accounts for Payment

Members were circulated with the figures for the accounts requiring payment and it was resolved that the accounts and wages totalling the following payments be paid:
Payroll - July 2022 - not applicable as previously reported at 26.07.2022 meeting
CTC & BVC - £59230.31

Approved Cllr G Morgan, Seconded Cllr A Taylor. All in agreement.

b) To receive the Internal Control Checklist

June report received and discussed at the last meeting. Cllr Holder would complete the July check shortly.

c) To review the Asset Register

The latest version of the asset register was circulated. Council noted the addition of Dockham Road to the Register.

13. Highways:

To receive GCC - Road Closures

The GCC roadworks bullet had been forwarded to Council. A copy is available to the public at:
<https://www.gloucestershire.gov.uk/highways/roads/roadworks/>

14. Planning Applications - Council considered the following

Conversion of the existing Forge Hammer Inn into 4 no. residential apartments and one maisonette. Erection of lean-to roof with internal alterations and repairs with associated parking, landscaping and works.

Forge Hammer Inn Victoria Street Cinderford Gloucestershire GL14 2HU

Ref. No: P0916/22/FUL - Support.

Erection of a two storey rear extension and single storey front and side extension with associated works.

Planning Application

18 Station Terrace Cinderford Gloucestershire GL14 2LD

Ref. No: P1934/21/FUL - No objections.

15. Policies

- **Health & Safety Policy**
- **Disciplinary & Grievance Policy**
- **Equality Policy**
- **Data Protection Policy**

The above policies were received, considered and approved for adding to the www.
Proposed: Cllr T Holder and Seconded Cllr C Brown.

16. Date of next Meetings (N)::

- Council Meeting - 13th September 2022
- Events Meeting - TBC
- Estates/BVC/Finance/Market Street Committee - TBC
- Playing Fields Committee - 16th August 2022, 6.15pm
- Personnel Committee - 16th August 2022 to follow the Playing Fields Committee

Signed:.....

Date:.....