



**Meeting of the Events Committee  
The Council Chamber, Cinderford,  
Tuesday 7th February 2023 - 6.30pm.**

**Present:**

Chris Witham (Chair)  
Jeremy Charlton-Wright (Councillor)  
Mark Turner (Councillor)  
Nigel Taylor (Councillor)  
Emma Bennett (Clerk)  
Les Love (Estates Manager)

**In attendance:**

Natalie Jones (Greenhill Coffee Shop)  
Nikki Haydney (Nikki's Events).  
Deborah Vaughan (Crossroads)  
Hayley Bennett (Crossroads)  
Nicola Phelps (Woodside Primary School)  
Jer Holland (Town Crier)  
Arun Carter (events Music Works)  
Lyndsay Davies (Music Works)  
Alethea Bumpstead (FVAF)

**Apologies:**

Roger Sterry (Councillor)  
Di Martin (Councillor)  
Mike Barnsley (Vicar)  
Chris Brown (Councillor)

- 1. To receive apologies for absence**  
Apologies for absence were received as above.
- 2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest**  
None declared.
- 3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**  
No questions raised and input during the meeting was welcomed.
- 4. Minutes of the meeting held on 1 November 2022**  
The minutes of the meeting were approved and signed by Cllr Witham.  
Proposed Cllr Turner, seconded Cllr Charlton-Wright.
- 5. Matters arising**  
Cllr Turner had raised a request for volunteers to explore the return of the Carnival.

**6. Chairman's Urgent Business**

None.

**7. To discuss events held since the previous meeting to identify any changes for future events:**

- **Remembrance Sunday** 13/11/2022 - thanks to R Morgan (Staff) for representing Town as Standard Bearer.
- **Brass Band in the Triangle** 3/12/2022 - successful free event with good atmosphere. Wreath decorating had been well received with a local school linking to receiving a Blue Peter badge.
- **Christmas Lights & Santa Switch On** 26/11/2022 - Well attended. Committee discussed how to improve the stalls and the rate to be charged which would be agreed at the next Council meeting
- **Christmas Convoy** 10/12/2022 - 84 vehicles took part. Route change planned. Music Works & Crossroads to take part in 2023. Market Street road closure required. Changes to be discussed with organisers - Town Crier to open the event. Explore the American police cars being parked in Triangle/Rugby Club for viewing (S Powell to explore).
- **Christmas Carols** -17/12/2022, Held in The Wesley. Large attendance. Rebooked for 2023. 120 people attended. Additional seating capacity for the building to be explored by LL and RM.
- **Christmas Business Window Competition** - advertise in August to give more notice to businesses. To win a free cry from the Town Crier. Winning cup to be presented by Town Crier.
- **Christmas Wreaths in Triangle** - Schools to be contacted in August.
- **Christmas Residential Best Winter Garden Competition** - judged on Convoy. Committee discussed expanding the judging area. The winner had an amazing display and was delighted to win the Cup and Cameron's voucher.
- **Event help** - Staff, Councillors & Residents were thanked. Help for future events was required to build on success.

**8. To discuss ideas for future events in 2023 & note/confirm any agreed dates:**

- **Pride Event** - 16th July 2023. Externally organised event.
- **FOD Dog Rescue Music Festival** - 19th August 2023 - 2pm -10pm at Steam Mills - to include stalls and entertainment. Fundraising for local dog rescue. Town Crier to open. BASF, FVAF, Crossroads to see if able to attend.
- **Cindyfest** - 27th August 2023. MT & CB to work with Music Works on event. Town Crier to assist with organisation. Portaloos and stalls will be arranged. Silent disco to be potentially run by MW and handover from Tim to be arranged. NJ & NH to organise stallholders. Sponsorship for event required. Sponsorship will be explored.
- **Memorabilia Day** 16th September 2023 - ties in with Heritage Open Days to tie in with Church events.
- **CTC & FVAF joint half term events**
  - i. **Easter Half term** Disco 31st March. Activities Crafts Triangle 6th April,
  - ii. **Halloween** Disco 27th October, Autumn crafts activities Sat 26th October
  - iii. **Christmas events** 22nd December - disco/arts & craft. Fancy dress competition. Promote earlier with schools. Before HAF programme. .
- **Coronation of King Charles III:** DLUH&C correspondence dated 26.01.2023 circulated  
6 May 2023 - proclamation date. Idea included big screen, street party, Coronation Scarecrow Trail, Silent Disco, Coronation Karaoke, stalls,  
Big Lunch 7 May - Crossroads event  
Big Help Out 8 May - volunteering  
A Coronation Event Working Group to be established and further meetings to be held. Event. The Committee discussed Coronation being included in the event title and supporting existing Cinderford food businesses.
- **Remembrance Sunday** - 12th November 2023
- **Light Switch On** - 25th November 2023 - New grotto location and road closure required . Crossroads, Music Works & Town Crier to take part. Snow machine to be investigated. .

- **Christmas Convoy** - 9th December 2023. Details to be discussed with event organiser.
  - **Cinderford Brass Band Concert** - 16th December 2023. Crossroads and MusicWorks to take part. Road closure notice required. Music Works may be able to help with staging and bringing van.
  - **Skatepark Launch Event** - date tbc. Service providers also attend event.
  - **Cinderford Skatepark Jam** - separate event. Service providers to also attend. To link with HAF events.
  - **Crossroads Events** - focus on unpaid carers. Whole family events. To investigate running Coronation Big Lunch event and funding opportunities..
  - **Musicworks Events** - wish to work with community partners and run events in The Triangle event.
  - **Carnival** - tractor group, late July discuss date. Mark, Nicola and Nicky.
  - **Family Fun Day, Steam Mills** - CTC can provide use of the field, NH can help with stalls, dog show, Crossroads to identify date.
  - **Outdoor Cinema** - to explore once equipment trialled and liaise with Palace Cinema.
  - **Vicarage event, St Stephens** - Great Western Air Ambulance 30th September
  - **February Half Term (12-16 February)** - Bloodhound event 21.02.2023 to be shared with schools and CTC. MusicWorks to confirm use of bus.
  - **Cinderford Eurovision/Ewe-o-vision Community Cohesion Event** - 13th May 2023, 6pm - 11pm. Same night as Eurovision. International event with foodstalls.
- 9. To receive information from the Pagentmaster on D-Day 80 (6 June 2024) and beacon lighting**  
Received noting guidance requests beacons are not lit for the Coronation.
- 10. To agree the 6 x free car parking dates agreed with FODDC**  
Agreed dates are Eurovision. Light switch on. Band in Triangle dates and Christmas Saturdays.
- 11. To discuss Health & Safety arrangements for agreed events including insurance & risk assessments**  
To be arranged for each event either by CTC or event organiser.
- 12. To discuss and agree/note any road closures for events**  
Agreed:  
Eurovision/Ewe-o-vision 2023 Live from The Triangle  
Christmas events  
Convoy  
Cindyfest  
Brass Band  
Coronation
- 13. To receive an update on the Cinderford newsletter**  
Well received. Available in paper and electronically. Circulated in a number of shops. .
- 14. To receive an update on the Cinderford events www -**  
<http://www.cinderfordevents.co.uk/>
- 15. Date of next Meeting –** Coronation community meeting date to be circulated.

**Signed:**.....

**Date:**.....