



**Meeting of the Events Committee
The Council Chamber, Cinderford,
Thursday 23rd February 2023 - 6.30pm.**

Present:

Graham Morgan (Vice-Chair)
Mark Turner (Councillor)
Tim Holder (Councillor)
Nigel Taylor (Councillor)
Emma Bennett (Clerk)
Les Love (Estates Manager)

In attendance:

Nikki Haydney (Nikki's Events).
Khady Gueye (Create Gloucestershire)
Karen Lougher (Palace Cinema)

Apologies:

Chris Witham (Councillor)
Roger Sterry (Councillor)
Di Martin (Councillor)
Chris Brown (Councillor)

- 1. To receive apologies for absence**
Recorded and received as above.
- 2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.**
None.
- 3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**
None.
- 4. Minutes of the meeting held on 7th February 2023**
Agreed.
- 5. Matters arising**
None.
- 6. Chairman's Urgent Business**
Letter from Roger Deeks received and read by the Chair.
Bilson Mission short digital stories event containing memories and photographs on March 8th at Accxel. Details circulated.
- 7. To receive and note the presentation from Create Gloucestershire regarding the Coronation of King Charles III**
A proposal was provided detailing links to external organisations and plans which were similar to the Jubilee celebrations which was supported.

The Committee discussed the event title and this was agreed as “Cinderford Coronation culture & community” event. .

CTC wished to support local food businesses at the event..

Arts - the Palace cinema would look to show footage of previous Coronation events and the art gallery would be used to showcase entries for works. Cllr Turner would provide previous Cinderford Coronation information for display.

Funding - KG updated on funding available for the Coronation. There was no funding available for the Eurovision Event but the TNL Awards for All Fund could be an opportunity. .

The Committee agreed: .

- The Triangle area and Market Street would be used for the event.
- Market Stalls would be taken forward by NH with approx 30 stalls available.
- Rides - tea cups & aeroplane to be arranged by NH.
- Trialled live screen had taken place.
- Staging - Dan Green/Music Works can provide staging
- Music Works - can bring mobile van.
- Live music - same format as last time
- Karaoke - to run between bands.
- Local school choir/bands - NP to contact. .
- One international foodstall only.
- Event committee tee shirts to be explored.
- Bouncy castle - NH arranging.
- Food venues - MT to discuss hours with traders.

8. To receive and note an update from Cinderford Community Cohesion Group on the Coronation

Minutes received. Events help to build relationships. External funding has been allocated for Coronation events.

9. To consider, discuss and agree the Cinderford Coronation event plans and event name for 6th May 2023

Coronation Community & Culture

10. To receive an update from Crossroads on the Coronation Big Lunch event 7th May 2023

Tesco assisting Crossroads. Update on arrangements to be provided at next meeting. .

11. To discuss and agree plans for The Big Help Out 8th May 2023

Litter picking, weeding, graffiti cleaning were options identified. SR to explore opportunities with local gardening groups. Crossroads may require assistance at Big Lunch event/delivering lunches.

12. To discuss and agree the Coronation Committee/Working Group membership

Due to the current elections a Working Group had been created to enable current Councillors and residents to continue with event planning..

13. To discuss and agree the road closure times for the Coronation event 6th May 2023

7am - 11.59pm. EB to apply.

14. To discuss Health & Safety arrangements for the Coronation including insurance & risk assessments

Risk assessments & insurance - Clerk & LL to progress.

Security. MT to investigate

First aid - Clerk to progress

Portaloos. MT to investigate.

Waste bins - use.

Licence for live broadcasting - MT to investigate.

15. **Date of next Meeting** – TBC.

Signed:.....

Date:.....