



Meeting of the Events Committee & Working Group  
**The Council Chamber, Cinderford,**  
**26th April 2023 - 6.00pm.**

**Present:**

Mark Turner (Councillor)  
Tim Holder (Councillor)  
Roger Sterry (Councillor)  
Jeremy Charlton-Wright (Councillor)  
Nigel Taylor (Councillor)  
Les Love (Estates Manager)

**In attendance:**

Nikki Haydney (Nikki's Events).  
Daren Green  
Karen  
Nicola Phelps  
Ryan Morgan, CTC Grounds Team y

**Apologies:**

Recorded below.

1. **To receive apologies for absence**  
C Witham, D Martin, E Bennett, A Bumpstead, J Abolius (CANDI)
2. **Declarations of Interest** – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.  
None.
3. **Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**  
None in attendance.
4. **Minutes of the meeting held on 6th April 2023**  
The minutes of the meeting were approved and signed by Cllr Morgan
5. **Matters arising**  
Covered on agenda.
6. **Chairman's Urgent Business**  
None.
7. **To discuss and agree any further arrangements for the Coronation Event**
  - Road Closure update - in place
  - Temporary Event Notice - application submitted
  - Security update - in place.
  - First Aid update - GDR Solutions booked
  - Portaloos - booked. To be placed by Boots on flat surface.
  - Broadcasting licence update - confirmed not required

- Picture House Gallery - Memorabilia received.
- Audio Visual Wall/live screening - in place. Arrangements discussed.
- Happy Cups - 500 ordered. Cost price £1.20. To charge £1 for ease.
- King Charles parade - taking place 10.45am.
- Silent Disco - arrangements in place.
- Coronation Chicken - arrangements discussed for crowning.
- Music Entertainment - bands booked.
- FVAF - assisting at event. Update received.
- Stalls - update received.
- Children's Activities - update received.
- Local Food Traders - Cinderford traders being used rather than external.
- Insurance & Risk Assessment - in place.

**8. To receive an update from Crossroads on the Coronation Big Lunch event, Fireworks and other events**

Received.

**9. To discuss and agree plans for The Big Help Out 8th May 2023**

Received.

**10. To discuss and agree plans for the Eurovision event**

Road Closure update - in place. JCR to assist with road closure.

Temporary Event Notice - application submitted

Security update - in place.

First Aid update - GDR Solutions booked.

Broadcasting licence update - not for profit event, no licence required

Audio Visual Wall/live screening - in place.

Silent Disco - not taking place at Eurovision.

Stalls - in place.

Children's Activities - in place.

Local Food Traders - supporting Cinderford businesses.

Insurance and Risk Assessment - in place.

**11. To discuss and progress any arrangements for other events:**

Drumming Event - external event.

Pride Event - external event.

Cindyfest - work in progress. Stage booked.

**12. Date of next Meeting – TBC**

**Signed:**.....

**Date:**.....