



Meeting of the Events Committee & Working Group
The Council Chamber, Cinderford,
26th April 2023 - 6.00pm.

Present:

Mark Turner (Councillor)
Tim Holder (Councillor)
Roger Sterry (Councillor)
Jeremy Charlton-Wright (Councillor)
Nigel Taylor (Councillor)
Les Love (Estates Manager)

In attendance:

Nikki Haydney (Nikki's Events).
Daren Green
Karen
Nicola Phelps
Ryan Morgan, CTC Grounds Team y

Apologies:

Recorded below.

- 1. To receive apologies for absence**
C Witham, D Martin, E Bennett, A Bumpstead, J Abolius (CANDI)
- 2. Declarations of Interest** – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
None.
- 3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**
None in attendance.
- 4. Minutes of the meeting held on 6th April 2023**
The minutes of the meeting were approved and signed by Cllr Morgan
- 5. Matters arising**
Covered on agenda.
- 6. Chairman's Urgent Business**
None.
- 7. To discuss and agree any further arrangements for the Coronation Event**
 - Road Closure update - in place
 - Temporary Event Notice - application submitted
 - Security update - in place.
 - First Aid update - GDR Solutions booked
 - Portaloos - booked. To be placed by Boots on flat surface.
 - Broadcasting licence update - confirmed not required

- Picture House Gallery - Memorabilia received.
- Audio Visual Wall/live screening - in place. Arrangements discussed.
- Happy Cups - 500 ordered. Cost price £1.20. To charge £1 for ease.
- King Charles parade - taking place 10.45am.
- Silent Disco - arrangements in place.
- Coronation Chicken - arrangements discussed for crowning.
- Music Entertainment - bands booked.
- FVAF - assisting at event. Update received.
- Stalls - update received.
- Children's Activities - update received.
- Local Food Traders - Cinderford traders being used rather than external.
- Insurance & Risk Assessment - in place.

8. To receive an update from Crossroads on the Coronation Big Lunch event, Fireworks and other events
Received.

9. To discuss and agree plans for The Big Help Out 8th May 2023
Received.

10. To discuss and agree plans for the Eurovision event
Road Closure update - in place. JCR to assist with road closure.
Temporary Event Notice - application submitted
Security update - in place.
First Aid update - GDR Solutions booked.
Broadcasting licence update - not for profit event, no licence required
Audio Visual Wall/live screening - in place.
Silent Disco - not taking place at Eurovision.
Stalls - in place.
Children's Activities - in place.
Local Food Traders - supporting Cinderford businesses.
Insurance and Risk Assessment - in place.

11. To discuss and progress any arrangements for other events:
Drumming Event - external event.
Pride Event - external event.
Cindyfest - work in progress. Stage booked.

12. Date of next Meeting – TBC

Signed:.....

Date:.....