



**Minutes of the Playing Fields Committee Meeting
The Royston Mills Room, Cinderford
5th September 2023 at 7pm**

Present:

Cllr G Morgan (Chair)
Cllr C Marsh
Cllr R Sterry
Cllr T Holder
Cllr M Turner
E Bennett, Clerk

Apologies:

Cllr D Flower

Absent:

Cllr C Brown

1. **To receive apologies for absence**
Apologies for absence were received from Cllr Flower.
2. **Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest**
None.
3. **Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**
None present.
4. **To confirm the Minutes of the Meeting held on 8th March 2023**
The minutes of the meeting were approved and signed by the Chair. Proposed Cllr Sterry, Seconded Cllr Turner. All in favour.
5. **To receive any update on Cinderford Grows at Steam Mills and St Johns**
Cllr Flower had visited the area in August. Rubbish bins were being explored by the group. Bracken was an issue at Steam Mills. Clearance of this was long term maintenance.
6. **Miners Welfare Skatepark**
To discuss the recent works commencement and any issues arising
Works on site had commenced by MFFreeman. Severn Trent Water have granted permission to discharge into the public asset placed in Cartway Green. Details of the Housing Association would be provided to MFF. The public consultation for the PWLB has commenced and finishes on 17th September 2023.
7. **Play areas**
 - A. **To receive and sign copies of the staff weekly play area checks and agree any resulting actions**
The Committee received the weekly reports covering the period 22nd May 2023 to 29th August 2023. The reports were noted and signed by the Chair.
 - B. **To receive the ROSPA Play Safety Inspection Report from August 2023 and agree any resulting actions**
Latest external inspection reports received and copies had been provided to the Grounds & Maintenance Team who would work through the reports.
 - C. **To receive feedback from Councillors following play area visits and agree any resulting actions**
Councillors were allocated play areas to visit before the meeting. Councillors provided feedback from their visits which would be forwarded to the maintenance team.
 - D. **To note external contractor grass cutting following staff member long term absence**
One member of the Grounds & Maintenance Team was currently absent following a work accident. An external contractor was providing replacement support two days a week to help



with the workload. The appointment of the contractor had been authorised by the Personnel Committee via email and minuted at the 05.09.2023 meeting.

E. To receive the Summer 2023 edition of the Gloucestershire Playing Fields Association newsletter

Received and noted.

8. Allotment/Land Request

To receive an update on allotments and agree any resulting actions

Cllr Morgan updated on the visit to Drybrook allotments to see their water management the site was locked. Further visits would be arranged.

9. Trees

To discuss any issues and agree any resulting actions

No issues to report.

10. General Update

To note Bowling Club correspondence and agree any resulting actions

The Bowling Club and Football Club at Steam Mills appeared to be sharing a metered water supply for two independent premises. Water Plus have requested that an engineer investigate. It was noted that CTC currently pay water rates at the football club premises. The bowling club was built after the Pavillion premises. The reason for the bowling club tapping into the football water supply was unclear.

To note any Health & Safety & vandalism issues and agree any resulting actions

No items to report currently.

11. Dockham Road - to receive any update on the green space area and agree any resulting actions

No update provided.

12. Date of next Meeting – 28th November 2023

Signed:.....*G Morgan*.....

Date: *5/3/2024*.....