

BOOKING FORM

Name of Applicant.....

Organisation.....

Address.....

.....

Telephone No:.....

Purpose of
Booking.....

Date(s) Required.....

Time(s) Required.....

Herewith the charge for the above amounting to £.....

Signed.....

Date.....

Sessions

Morning 9.00 a.m. – 1.00p.m.

Afternoon 1.00p.m. – 5.00p.m

Evening 6.00p.m. – 10.00p.m

CONDITIONS OF HIRE

1. No Smoking.
2. The room must be left in the same condition as the commencement of the hire.
3. Any damage caused must be paid for.
4. No Alcoholic drinks to be sold or consumed without special prior arrangement with the Clerk.
5. Payment to be returned with the form.
6. The Town Council reserve the right to postpone any booking.
7. The fly-posting of events held at the Belle Vue Centre is not permitted, but the Town Council will make notice boards available on request.

Please return to above address.

CINDERFORD TOWN COUNCIL

BELLE VUE CENTRE

Scale of charges

All charges are based on four hourly sessions.
(Inclusive of VAT - currently @ 20%)

CHAMBER (18ft x 30ft) (5.5 x 9.1m)

Town/Voluntary Organisations	£18.00	W/end £36.00
Cinderford Professional Rates	£24.00	W/end £48.00
Other Professional Rates	£36.00	W/end £72.00

TRAINING ROOM (17ft x 20.6ft) (5.5 x 6.25m)

Town /Voluntary Organisations	£12.00	W/end £24.00
Cinderford Professional Rates	£18.00	W/end £36.00
Other Professional Rates	£24.00	W/end £48.00

GENERAL & ANTE ROOM HIRE (5.5 x 4.5m)

Town/Voluntary Organisations	£12.00	W/end £24.00
Cinderford Professional Rates	£18.00	W/end £36.00
Other Professional Rates	£24.00	W/end £48.00

N.B Chamber and Ante Room may be opened into one room 18ft x 45ft.

Conditions of Hire

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3. Any damage caused must be paid for.
4. No alcoholic drinks may be sold or consumed without special prior arrangement with the Clerk.
5. Payment to be returned with booking form.
6. The Town Council reserve the right to postpone any booking.
7. Fly posting of events held at the Belle Vue Centre is not permitted, but the Town Council will make its notice board available on request.

BUFFET LUNCH (1) @ £5.50 PER HEAD (not inclusive VAT)

Open Rolls/Sandwiches (various fillings)

Chicken Drumsticks

Quiche

Sausage Rolls or Pizza

Cheese & Pineapple on sticks

Crisps

Cake

Fruit

Glass of Orange Juice

BUFFET LUNCH (2) @ £4.00 PER HEAD

Open Rolls/Sandwiches (various fillings)

Crisps

Cake

Tea/Coffee @ £50p per cup

Tea/Coffee & Biscuits @ 75p per cup