



Dear Councillor / Resident

I hereby give notice of a Estates (BVC/Finance/HSBC) Committee meeting that will be held at The Council Chamber, Cinderford, on Thursday 21st October 2021, commencing at **6 p.m.** **A tour of the former bank/6 Market Street will commence at 5.30pm for Councillors.**

Dated: 14th October 2021

Mrs E Bennett, Clerk to Council

1. To receive apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Chairman's Urgent Business.
5. To confirm the Minutes of the Meeting held on 16th September 2021 (copy herewith)
6. Matters Arising from Minutes
7. To receive the latest hospital update and discuss Dockham Road
8. To discuss plans for 6 Market Street, discuss works required, receive costs and rates report to date
9. To receive an update on progress with the buildings/H&S requirements for:
  - Steam Mills Pavillion
  - Clock Tower
  - 6 Market Street (HSBC)
  - St Annals House
  - Reholia House
10. To receive the second maintenance schedule report & agree any additions or changes
11. To receive the priority plan of works
12. To receive latest building finance figures covering tenancy rates, vacancy information & outstanding debtors
13. To receive details of the telecommunications contract
14. To receive the quotation for windows, fascia and guttering for Rheola House
15. To consider an application for the Phase 3 of the Public Sector Decarbonisation Scheme provides grants for public sector bodies to fund heat decarbonisation and energy efficiency measures. ~See

16. To receive any update on the Levelling Up Fund
17. H&S Update
18. To finalise the Facilities Manager job description
19. Date of next Meeting – TBC

**Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.**