



Dear Councillor / Resident

I hereby give notice of a Estates & Finance Committee meeting that will be held at The Council Chamber, Cinderford, on 1st March 2022, commencing at 6.30 p.m. Councillors are welcome to attend at 5.45pm for a tour of The Wesley prior to the meeting..

Dated: 22nd February 2022

Mrs E Bennett, Clerk to Council

1. To receive apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Chairman's Urgent Business.
5. To confirm the Minutes of the Meeting held on 25th January 2022 (copy herewith)
6. Matters Arising from Minutes
7. To consider the lease proposal, future use of 6 Market Street and receive the surveyor plan of works and make recommendations to Council
8. To receive an update from the Estates Manager and receive and agree any quotations for works relating to:
  - St Annals House - thermostats
  - Rheola House, Wesley, 6 Market Street - door entry system
  - Wesley, Rheola House & St Annals House - fire safety standards
  - Welsey - roof storm damage repairs (insurers contacted)
  - 6 Market Street - Changing Places Toilet
  - Triangle - lighting and sound system
9. To receive any quotes submitted by tender for solar panels for Rheola House, Wesley and 6 Market Street
10. Accessibility Gloucestershire - receive update on visit
11. H&S:
  - Appointment of Councillor to H&S Safety Champion role
  - H&S External Advisor update - Worksafely Ltd
  - H&S performance data
  - Asbestos reports update

- Legionella update
  - Electrical works update
12. Dockham Road - to receive an update on progression
  13. To receive an update from the Estates Manager on the Levelling Up Fund relating to:
    - Wesley Church - recruitment of cleaner
    - No 6 Market Street
    - Rheola House
  14. To receive latest building finance figures covering tenancy rates, vacancy information & outstanding debtors
  15. To receive the update on Insurance Reinstatement Valuations on properties
  16. Date of next Meeting – 5th April 2022 at 6.00pm .

**Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.**