



Dear Councillor / Resident

I hereby give notice of a Estates & Finance Committee meeting that will be held at The Council Chamber, Cinderford, on 12th July 2022, commencing at 6.15 p.m (prior to Council meeting)

Dated: 28th June 2022

Mrs E Bennett, Clerk to Council

1. To receive apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Chairman's Urgent Business
5. To confirm the Minutes of the Meeting held on 1st June 2022 (copy herewith)
6. Matters Arising from Minutes
7. To receive and consider grant requests from:
 - Hope for Tomorrow
 - Together We Can
8. To receive quotes for 6 Market Street following the tender on gov.uk and recommend contractor(s) to Council
9. To receive quotes for Rheola House following the tender on gov.uk and recommend contractor(s) to Council
10. To receive an update on the leases for FVAF and Music Works and update on meetings/progress to date
11. To receive an update on Dockham Road including appointment of Ledbury Surveys for asbestos reports
12. To note the ongoing tender for The Wesley & gov.uk closure date
13. To receive and agree the garden design for The Wesley
14. To receive an update from the Estates Manager on work to date & LUF meetings

15. H&S:

- H&S Safety Champion update (R Sterry)
- H&S data
- Asbestos reports update
- Legionella update
- Electrical works update
- Fire safety standards
- Emergency Lighting
- PAT testing
- Fire extinguishers - Co2 & Water

16. Training:

IOSH Managing Safely course at Glos Enterprise Ltd
Fire Training

17. To receive latest building finance figures covering tenancy rates, vacancy information & outstanding debtors

18. To receive an update on Changing Places facilities at Rheola House & 6 Market Street

19. To consider and agree the BVC logo designs

20. To receive an update on the Maintenance Team van purchase

21. To receive an update on the finance package demonstration

22. To note Christmas light purchase and discuss installation

23. Date of next Meeting – TBC

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.