



Meeting of the Events Committee & Working Group

Please find below the agenda for the Events Committee & Working Group meeting that will be held at The Council Chamber, Cinderford, on Wednesday 26th April 2023 commencing at 6.00pm.

Dated: 19th April 2023

Mrs E Bennett, Clerk to Council

1. To receive apologies for absence - C Witham, D Martin, E Bennett
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Minutes of the meeting held on 6th April 2023
5. Matters arising
6. Chairman's Urgent Business
7. To discuss and agree any further arrangements for the Coronation Event
 - Road Closure update - in place
 - Temporary Event Notice - application submitted
 - Security update - in place.
 - First Aid update - GDR Solutions booked
 - Portaloos - booked.
 - Broadcasting licence update - confirmed not required
 - Picture House Gallery Memorabilia -
 - Audio Visual Wall/live screening
 - Happy Cups - 500 ordered. To charge cost price £1.20.
 - King Charles parade
 - Silent Disco
 - Coronation Chicken
 - Music Entertainment
 - FVAF
 - Stalls
 - Children's Activities
 - Local Food Traders
 - Insurance & Risk Assessment
8. To receive an update from Crossroads on the Coronation Big Lunch event, Fireworks and other events (DV)
9. To discuss and agree plans for The Big Help Out 8th May 2023
10. To discuss and agree plans for the Eurovision event
 - Road Closure update - in place

Temporary Event Notice - application submitted
Security update - in place.
First Aid update - GDR Solutions booked.
Broadcasting licence update - not for CTC profit event, no licence required
Audio Visual Wall/live screening
Silent Disco
Stalls
Children's Activities
Local Food Traders
Insurance and Risk Assessment

11. To discuss and progress any arrangements for other events:
Drumming Event
Pride Event
Cindyfest

12. Date of next Meeting – TBC

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.