



Dear Councillor

I hereby give notice of a meeting of Cinderford Town Council that will be held at The Council Chamber, Cinderford, on **Tuesday 8th August 2023**, commencing at **7 p.m.** All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 1st August 2023

Mrs E Bennett, Clerk to Council

- 1) To receive apologies for absence - MB
- 2) Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
- 3) Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.
- 4) Chairman's Urgent Business (for information only items)
- 5) To confirm the Minutes of the Meeting held on 12th July 2023
- 6) Matters Arising from Minutes (for information only)
- 7) Police Update
  - a) To receive and note the written monthly report
  - b) To receive the Radar vehicle speed and volume survey report for St White's Road
  - c) To discuss any recent issues
- 8) Cllr Sally Reader
  - a) To note the resignation and give thanks from Council
  - b) To receive the Notice of Vacancy from FODDC and note its publication
  - c) To consider the appointment of a further member to the Climate Action Group
- 9) To receive an update from the Estates Manager on the Levelling Up Fund & Changing Places and note and agree future works:
  - a. The Wesley
  - B. 6 Market Street
  - C. Rheola House
- 10) Climate Action:
  - a) To receive an update from the Climate Action Working Group (CB/DF/DM/JCW)
  - b) To receive and note the FODDC Climate Action newsletter
  - c) To receive a presentation on the Aurora Project
- 11) To receive an update from the Cinderford Community Emergency Plan Working Group (MT/JCW/DF)
- 12) Correspondence (N/D/A)
  - a) To receive the GAPTC AGM supporting papers and receive an update (RS)
  - b) To receive correspondence on Catherine Drew, consider the suggestions and agree a response

- c) To receive the Winter Action Plan 2022 and agree any changes
  - d) To consider and agree appointing Deputy Flood Wardens and sharing of historical flooding knowledge
  - e) To receive and agree the proposed signage for the Royston Mills Room and receive any update
  - f) To receive and note the photograph of the Triangle de-pave project and thank Gloucestershire Wildlife Trust for works undertaken
  - g) To receive and note The Wesley FODDC Transfer of Premises Licence (F/23/00334/PRMT)
- 13) Reports/Minutes (N)
- a) Written update from County Councillor
  - b) Written update from District Councillor
  - c) Committee Updates
  - d) Highways Meeting - 27th July 2023
- 14) To receive an update on the Community Hospital, Skatepark, & Dilke Hospital including (N/D):
- a. Latest planning correspondence
  - b. Archus update
  - c. Dockham Road lease position update
- 15) Finance (N/A)
- a) To agree the Accounts for Payment as per the list circulated prior to the meeting
  - b) To receive the latest financial reports - income & expenditure, earmarked reserves, balance sheets, bank reconciliation to 31.07.2023 (mth4)
  - c) To receive an update on the change to O365 from Google Drive and receive and approve the quotations
  - d) To receive the Internal Control Checklist
  - e) To note the receipt of the Business Debit Card and consideration of the Financial Regulations
  - f) To note the date of the accountant meeting to discuss the skatepark financing
- 16) Planning Applications - see list attached (D)
- 17) Date of next Meetings (N)::
- 12th September 2023, 7pm.

**“Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.**

(N) - for noting, (D) - for discussion, (A)-for approval