



Dear Councillor / Resident

I hereby give notice of an Estates & Finance Meeting that will be held in the Town Council Chamber on Tuesday 5th March 2024 at 7pm. Members of the Estates & Finance Committee are hereby summoned to attend for the business of considering and resolving upon the matters set out below. All Residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Dated: 27th March 2024
Mrs E Bennett, Clerk to the Council

1. To receive apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Chairman's Urgent Business (information only item)
5. To confirm the Minutes of the Meeting held on 30th November 2023 (copy herewith)
6. Matters Arising from Minutes
7. To receive an update on the Cinderford Bowling Club water situation
8. To receive an update from the Estates Manager on Town Council properties and discuss future programme of works and value for money:
 - Dockham Road
 - St Annals House
 - Rheola House
 - The Wesley
 - 6 Market Street
 - Triangle, Clock tower & premises
 - Steam Mills Pavillion
9. To note receipt of the PWLB monies for CTC's contribution to the skatepark car park, drainage, footpath works
10. To receive a draft Investment Policy, consider any changes or actions and recommend to Council for approval
11. To receive information and consider and approve opening a Lloyds Bank Business 32-day notice bank account to obtain a higher interest rate

12. To receive a draft Bad Debtors Policy, consider any changes or actions and recommend to Council for approval
13. To receive any grant applications and donation/funding requests and award any sums
14. To receive and discuss the latest financial reports and Internal Auditors 1st visit report and agree any further associated actions
15. To review the fees and charges for hire of council premises and note current occupancy of CTC properties
16. To receive details of any items for the next agenda
17. To receive a tour of The Wesley and Rheola House noting works undertaken following external funding
18. Close of meeting

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.