



Dear Councillors

I hereby give notice of a meeting of an Cinderford Town Council that will be held at The Council Chamber, Cinderford, on **Tuesday 12th March 2024**, commencing at **7 p.m.**

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 5th March 2024

Mrs E Bennett, Clerk to Council

- 1) To receive apologies for absence
- 2) Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
- 3) Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.
- 4) Chairman's Urgent Business (for information only items)
- 5) To confirm the Minutes of the Meeting held on 13th February 2024.
- 6) Matters Arising from Minutes (for information only)
- 7) Police Update
 - a) To receive and note the written monthly report
 - b) To discuss recent issues
- 8) To receive an update from the Estates Manager on the Levelling Up Fund and note and agree future works:
 - a) The Wesley
 - b) 6 Market Street
 - c) Rheola House
 - d) To receive an update on the stage and associated works at The Wesley and agree any further works and actions
 - e) To receive an update on the Changing Places Toilets and future actions
 - f) To receive and note the Energy Performance Certificates
 - g) To receive an update on other CT owned properties and agree any further works and actions
- 9) To receive an update from the Cinderford Community Emergency Plan Working Group
- 10) Climate Action
 - a) To receive an update from a member of the Climate Action Working Group
 - b) To receive the final climate risk summary and adaptation plan for Cinderford and add to the climate action page of CTC's www

- 11) Correspondence (N/D/A)
- a) To receive the request to consider creating a banking hub and note the reply from Link regarding current banking arrangements
 - b) To note DHSC defibrillator grant application submission, note CTC's match funding and approve the installation to meet grant conditions
 - c) To receive and note the FODDC Road Closure Order for the Easter Fun Day at The Triangle
 - d) To receive and note the FODDC Planning Department Site Notices Guidance
 - e) To receive and note further correspondence regarding the proposed stopping of Highway at Winner Garage and agree no further reply will be sent pending resolution of land issues
 - f) To receive and note information from FOD Radio Controlled Car Club regarding works to their former site, tree removal and tree planting
 - g) To receive and note the NALC briefing on Council email addresses 9.2.2024
 - h) To approve applying to the DLUH&C for a free portrait of HM The King to display as an eligible organisation
 - i) To receive the invitation to Cinderford Rugby matches and note and agree attendance
 - j) To receive details of a proposed new village concept near the M50 motorway and consider replying
 - k) To receive details of the FODDC Civic Annual Charity Dinner & agree the attendance of the Mayor & Cllr L Sterry to be funded by the Mayor's Allowance 9120/4195)
- 12) Reports/Minutes (N)
- a) Written update from County Councillor
 - b) Written update from District Councillor
 - c) Committee Updates – Playing Fields – 5th March 2024, Estates & Finance – 5th March 2024
 - d) Other Meetings – Fibre Rollout – 29th February 2024.
- 13) Community Hospital, Skatepark, & Dilke Hospital update (A/N/D):
- a. Skatepark & associated works update
 - b. To receive the quotes for grass seeding/turfing the skatepark area and approve the contractor
 - c. To receive the EICR and lighting warranty for the skatepark lighting
 - d. To receive an update from the Dilke Hospital Working Group
- 14) Finance (N/A)
- a) To agree the Accounts for Payment as per the list circulated prior to the meeting
 - b) To note any urgent payments already made for ratification including card payments
 - c) To receive the latest financial reports - income & expenditure, earmarked reserves, balance sheets, debit card use, bank statements, bank reconciliation to 29.2.2024 (mth11)
 - d) To receive and note the Internal Control Checklist for December 2023-January 2024
 - e) To receive, review and approve the Asset Register
 - f) To note the Clerk meeting with the insurance brokers to undertake a pre renewal review noting changes and advise of any further changes
 - g) To discuss and agree any further earmarked reserves & virements
 - h) To receive and note the latest JPAG Practitioner's Guide
 - i) To receive and approve the latest Gifts & Hospitality Report
 - j) To receive and note the NALC Procurement briefing
- 15) Planning Applications - see list attached (D)
- 16) Date of next Meeting (N): 12th March 2024, 7pm.
- 17) CONFIDENTIAL AGENDA ITEMS
- To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during

the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in 'Closed Session' under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.

18) To receive an update on staffing matters and consider and agree any recommendations

19) Close of Meeting

20) **“Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.**

(N) - for noting, (D) - for discussion, (A)-for approval