



Dear Councillor

I hereby give notice of the Parish Council Meeting that will be held at The Council Chamber, Cinderford, on Tuesday 9th July 2024, commencing at **7 p.m.** All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 2nd July 2024

Mrs E Bennett, Clerk to Council

- 1) To receive apologies for absence
- 2) Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
- 3) Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.
- 4) Chairman's Urgent Business (for information only items)
- 5) To confirm the Minutes of the Council Meeting held on 11th June 2024
- 6) Matters Arising from Minutes (for information only)
- 7) Police Update
 - a) To receive and note the written monthly report
 - b) To discuss recent issues
- 8) To receive a presentation on a pop-up market idea and agree way forward
- 9) To receive a presentation from Gloucestershire Wildlife Trust on Miners Welfare field and agree way forward
- 10) Updates:
 - a. To receive an update on Climate Action
 - b. To receive an update on the Emergency Plan
 - c. To receive an update on the Skatepark, discuss height restriction barriers and agree way forward
- 11) To receive an update from the Estates Manager on Estates works and note and agree any associated actions:
 - a. The Wesley (LUF/ECT/ACE funded)
 - b. 6 Market Street (LUF funded)
 - c. Rheola House (LUF funded)
 - d. St Annals House - (REPF CIG funded) - to receive the grant agreement, FODDC pre-application response and works update
 - e. Town Clock
 - f. Bookings

- 12) To consider quotations, approve purchase of materials and the appointment of a contractor for replacement toilet facilities at The Wesley (ACE funded project)
- 13) Correspondence (A/N/D) -
- a) To rediscuss defibrillator locations and agree way forward
 - b) To receive and note FODDC Notice of Change to how FODDC Planning Consult with Town and Parish Councils
 - c) To receive and discuss the Draft Local Plan 2021-2041 and agree the Consultation response
 - d) To agree the appointment of a Councillor to support the Mental Health & Wellbeing Centre proposal
 - e) To receive the Good Councillors Guide 2024
 - f) To receive FODDC position statement for the removal of stockpiles at Five Acres for use on track at Steam Mills and future stockpiling
 - g) To discuss access concerns at the new hospital site
- 14) Reports/Minutes (N) - to receive reports from:
- a) Gloucestershire County Councillor
 - b) Forest of Dean District Councillors
 - c) Committee Updates
 - d) FOD Inclusion Group Meeting – 6.6.2024
 - e) LGBTQ+ Project Meeting – 18.6.2024
 - f) GCC Highways Meeting – 8.7.2024
- 15) Finance (N/A)
- a) To note Chairman's Approval for the purchase of a replacement zero turn mower due to mechanical failure and health & safety issues and note the disposal of the 20 year+ mower
 - b) To agree the Accounts for Payment as per the list circulated prior to the meeting
 - c) To note any urgent payments already made for ratification including debit card payments
 - d) To receive the latest financial reports – income & expenditure, earmarked reserves, balance sheets, bank statements, bank reconciliation to 30.6.2024 (month 3)
 - e) To receive and note the Internal Control Checklist
- 16) Planning Applications - see list attached (D)
- 17) Date of next Meetings (N): 10th September 2024, 7pm
- 18) CONFIDENTIAL AGENDA ITEMS
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in 'Closed Session' under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.
- 19) Dockham Road Lease
- 20) Staffing Matters

“Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.

(N) - for noting
(D) - for discussion

(A)-for approval